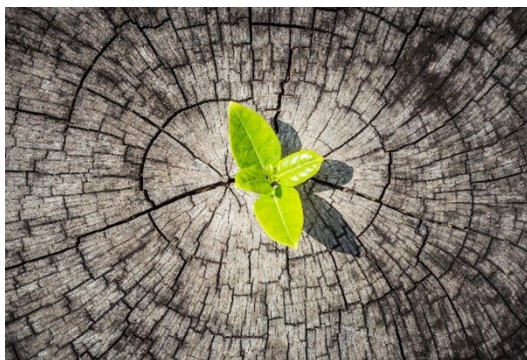


Lucas County Court of Common Pleas

General Division



Lucas County Adult Treatment Court
where fresh starts begin.....

Participant Handbook

Judge Ian B. English
Lucas County Common Pleas Court
700 Adams Street, Courtroom 6
Toledo, Ohio 43604
419-213-4540

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Updates: 11/19/20; 6/9/22; 8/29/23; 6/12/26

[Your Rights & Responsibilities as a Participant](#)

Please READ carefully

If you need assistance reading -- a member from the treatment team can assist you.

- You have the right to have the attendance of defense counsel during the portion of the specialized docket treatment team meeting concerning me; along with the right to have attorney present during all processes of Treatment court. If you cannot afford an attorney, one will be appointed for you.
- In the event you are being sanctioned, you have the right to make a statement to the court at the time.
- You have the right to be treated fairly and with respect by the Lucas County Adult Treatment Court Team.
- You have the right to be treated without regard to race, national origin, disability, age, gender, religion, political view or sexual orientation. If you feel that you were denied admission based on discrimination, you should contact your defense attorney for resolution.
- If you have a qualified disability, you have the right to reasonable accommodation(s) (e.g., auxiliary aids if sensory impaired, disability entrance access);
- If you believe that you have been discriminated against by your treatment provider because of race, national origin, disability, age, gender, religion, political views or sexual orientation, you have a right to file a grievance.
- You have the right to confidentiality of communication and personal identifying information, within the limitations and requirements for disclosure of information, under federal and state laws and regulations, and Lucas County Adult Treatment Court guidelines.

THIS HANDBOOK DETAILS YOUR RIGHTS AND RESPONSIBILITIES
IN THE
ADULT TREATMENT COURT PROGRAM

Welcome to the

Lucas County Adult Treatment Court!!

We are glad you are here. This program helps people whose drug or alcohol use has led to legal trouble. Instead of only focusing on punishment, we focus on treatment, structure, and support to help you make better choices.

We believe change is possible. Recovery takes hard work and honesty, but you are not alone. Our team will support you and hold you accountable. You must follow the rules, attend treatment, and come to court regularly. These steps will help you succeed.

Our team includes the judge, coordinator, your attorney, the prosecutor, probation officers, case manager and treatment providers. We work together to support you—not against you.

We know that substance use and mental health challenges often go together. We offer services to help with both so you can build a stable, healthy future.

This program is about responsibility, growth, and second chances. If you stay committed, you can make positive changes and avoid future legal trouble.

We look forward to supporting you.

Ian English, Judge
Adult Treatment Court

Mission Statement:

The mission of the Lucas County Adult Treatment Court is to address the needs of individuals whose substance use dependency has led to criminal indictment and/or conviction by providing effective treatment as an alternative to incarceration. The Program seeks to promote personal accountability and enhance community safety through intensive judicial oversight.

The Treatment Court employs a holistic, non-adversarial approach that integrates treatment within the judicial system to support sustained sobriety, address co-occurring mental health needs, and reduce criminal behavior.

Program Goals & Objectives:

The Adult Treatment Court is a court-supervised, intensive treatment & case management program for people who have been diagnosed with a substance use disorder and/or a co-occurring disorder.

The goal of the program is to help you develop a strong, life-long recovery plan which can lead to a more law-abiding life.

If you choose to participate in the program, you will be required to do the following:

- Work with the Treatment Team who will help you throughout the program and keep track of your progress;
- Appear before the Treatment Court Judge;
- Complete - successfully - the 5 phases of the program;
- Remain substance free.

The Treatment Court Program is a minimum of 18 months - sometimes longer - sometimes shorter.

Treatment Court is a voluntary program.

Treatment Court is a drug/alcohol **abstinence program** - this means you cannot use drugs or alcohol at all. This includes illegal drugs, misusing prescription medicines, and using substances like alcohol or vaping products too.

The Team: who is on my Team?

The Adult Treatment Court Team are people who will work together to help you achieve the most success while in the program. They will meet regularly and discuss your progress - they will make recommendations as to rewards, incentives, therapeutic adjustments, sanctions, phase movement, successful completion & termination. Each of these items are discussed in the handbook.

YOUR Treatment Team will assist you throughout your time in the program - **and every one of them is committed to help you achieve!!!**

YOUR main Team Includes:

- **You**
- **The Judge** - oversees the program; assists with incentives & sanctions; encourages you
- **Program Coordinator** - ensures that the policies of the program are followed
- **Treatment Court Case Manager** - helps you with all thing's life - (clothes, food, etc.)
- **Treatment Provider** (counselors, psychiatrist, psychologist, therapist, etc.) - assist & guide you through your recommended treatment plans;
- **Defense Attorney** - assists you with all your legal rights and responsibilities
- **Prosecutor** - has a non-adversarial role in Treatment Court; helps to promote a unified team presence;
- **Probation Officer** - provides field supervision, ensures court orders are being followed and encourages you through your program plan;

Remember – Between you and YOUR team and by working hard – SUCCESS is YOURS!!

Program Eligibility:

Legal Eligibility:

- Will live in Lucas County or connected county in the State of Ohio
- Offense occurred in Lucas County.
- Diagnosed with a substance use disorder; may have co-occurring disorders.
- Have an ORAS score of 15 or higher – maybe overridden
- Be High Risk/High need on the RANT (Risk & Needs Triage) self-assessment
- Convicted of or pled guilty to a felony offense - F1, F2, F3, F4, F5;
- You qualify for Intervention in Lieu per ORC.
- You have been sentenced to Community Control or Intervention in Lieu with the condition to successfully complete the Treatment Court Program.
- You are on Community Control/Intervention in Lieu & have a violation.
- You are returned to the community on a Judicial Release, & Treatment Court is made a part of your probation while on Community Control;
- You have a Judicial Release violation; continued condition to successfully complete Treatment Court is added.
- Preparation of Presentence Investigation/Community Control Violation/Intervention in Lieu Violation will also screen for the legal criteria;
- If the present offense is a domestic violence or strangulation offense - consultation with the Prosecutor's Office will be needed first, after contact with the victim, before you are accepted into program; you will have to complete a Batterer's Program.
- If you have a prior juvenile or adult sex offense(s) or the instant offense is a sex offense -- consultation by the Prosecutor's Office will be needed first, after contact with the victim, before you are accepted into the program;
- The Lucas Adult Treatment Court Probation Officer (PO) will review several initial screening tools. There is a possibility that at this time, you are scheduled for clinical assessment eligibility.

If you have multiple community control sentences with different judges, any transfer to the Specialized Docket on each individual set of cases must be referred by the sentencing Judge.

If you do not meet the written legal eligibility criteria, then the case proceeds in the regular way with your original judge from the Lucas County Common Pleas Court.

Disqualifications from Treatment Court admission:

- The present offense requires a mandatory prison term;
- You are actively working as an informant;
- You are an integral part of a distribution or manufacturing network;
- You are an integral part of a human trafficking network;
- You have a pending pretrial felony case outside of Lucas County;
- You have pending federal charges.

Clinical Eligibility:

- You will be assessed by a clinician licensed in the State of Ohio. The assessment may be completed by a LSW, LISW, (LICDC-CS-SUD only), LPC, or LPCC for purposes of acceptance into the Treatment Court by one of the treatment providers that are approved by the Court.
- The drug/alcohol/mental health assessment shall include a primary diagnosis of substance use disorder on the most current version of the DSM-5 and/or ASAM criteria.
- The assessment from CTF or SEARCH can also be used.

Non-Discriminatory Practice

If you meet the legal and clinical eligibility criteria for the LCTC, then at no time should you be denied admission to the program based on race, color, religion, gender, sexual orientation, national origin, ancestry, age, citizenship, marital status, veteran's status, or any disability. If you feel that you were discriminated against for any reason, you should contact your attorney.

You understand even if you are legally and clinically eligible, you do not have a **RIGHT** to participate in the Treatment Court Program. The Judge is the one that makes the final decision for entry into treatment court.

Treatment Court's Infection Control Rules are:

1. **Wash Your Hands:** Use soap and water for 20 seconds before eating, after the bathroom, or after touching shared things. Hand sanitizer is okay if soap isn't available.
2. **Wear Protection:** Masks or gloves should be worn when needed to keep germs from spreading.
3. **Keep Things Clean:** Tables, chairs, and shared items are cleaned often.
4. **Stay Home if Sick:** If you have a fever or feel sick, let staff know and stay home.
5. **Get Vaccines:** Stay up to date on recommended vaccines to stay healthy.
6. **Learn About Germs:** We all learn how to prevent sickness and protect each other.

So, I have been referred to Treatment Court -- What do I do now?

BEFORE ADMISSION: (Orientation to program)

- you will meet with a member of the Treatment Court Staff for an orientation interview about the program;
- You will review the participant handbook and go over the rules of program;
- You will be required to sign all releases of information;
- You will sign the participation commitment sheet;
- You will be referred to a treatment provider for a clinical assessment.
- You will meet with your defense attorney who will go over the participant handbook and the Program Admission and Participant Agreement with you to make sure you understand all the information needed to consent to participate in the docket;
- If you cannot afford an attorney, an attorney will be appointed to you.

What is a Release of Information?

A **Release of Information** for treatment is a form that lets your doctor, therapist, or treatment program **share your health or treatment information** with other people or organizations. This might include your doctors, counselors, or your court or probation officers.

The form tells **who can see your information, what information they can see, and for how long**. Signing it is your choice, and it helps different people work together to give you the best care. Your information will be protected and will only be seen by the proper people. You cannot refuse to sign the release – this may result in being removed from the Treatment Court Program.

Once the legal and clinical items are met – then what?

The Treatment Court Team will discuss whether you should be placed into the program, and the Treatment Court Judge will make the final decision.

If you are accepted into the program:

Your original judge, treatment court judge, defense counsel & prosecutor will be notified, and a court date will be set for you to do a program admission. You will be notified by your probation officer or defense counsel of when to appear in court.

You will not be denied admission to the docket based on financial ability. The Judge will consider a participant's ability to pay fees and/or other financial obligations and make reasonable accommodation based on financial ability. This will be determined by the Treatment Court Judge and done on a case-by-case basis.

At your program admission hearing you will:

- With your attorney - you will go over requirements of the program;
- With your attorney - you will understand information needed to provide voluntary and informed consent to participate in the program before waiving any rights you may have;
- You will go over the Program Admission and Participant Agreement with your attorney;
- You will sign the Program Admission and Participant Agreement in open court;
- Meet members of your Treatment Team and share contact information; and
- Ask any questions you may have.
- Phase 1 begins on this date.

Program Expectations: What are they?

After you are officially accepted into the program, you will begin meeting with your treatment provider & probation officer. You will create an individualized treatment plan that is unique to you and your needs.

To help you succeed in Treatment Court, you will receive rewards (also called incentives). If you are struggling and not following the rules, you may receive a treatment adjustment or maybe even a sanction. [Incentives and Sanctions found in Information Related to Graduated Incentives and Sanctions Section beginning on page 14.](#)

All phases may include a possible In-Active or Suspension Status:

If any of the following happen you may be placed on an inactive status:

- 1) placed in a residential facility and cannot be transported for status review hearings;
- 2) in need of further assessment or evaluations to determine if Treatment Court is beneficial to you; and
- 3) you have an outstanding warrant for non-compliance from the Treatment Court and the issues have not been resolved.

[A couple of definitions you should know:](#)

Community Based Support Meetings:

You may be required to attend support meetings by your treatment provider. This requirement will be based upon your clinical needs.

Prosocial, Sober Support Activities:

You are required to attend pro-social sober support activities each week. Your probation officer will explain more.

Prosocial sober support activities may include but are not limited to the following:

Volunteering at local charities, community centers or faith organizations, participating in recreational leagues (softball, basketball, bowling, disc golf), attending fitness or wellness classes (yoga, martial arts, CrossFit, group walks/runs, engaging in creative or expressive arts programs (painting, music, writing, theater), joining structured hobby or skill-building groups (book clubs, cooking classes, woodworking, photography), and/or attending sober community events (recovery picnics, sober dances, game nights, holiday celebrations).

[Program Phases:](#)

There are five (5) phases to complete to graduate from the program.

You will not advance through phases based on preset timelines.

Phase 1 – Introduction & Stability

Lasts approximately 30-60 days

The goal of Phase 1 – for you to understand all parts of the program

✓ Appear at Court weekly before the Judge

✓ Engage in treatment & following recommendations

- ✓Meet with your probation officer
- ✓Maintain medication compliance
- ✓Meet with your treatment court case manager
- ✓Adhere to the curfew of 9:00 p.m. – 6:00 a.m.
- ✓Begin submitting random urine drug screens by calling the color line @ CDTU,
@least 2x per week; (see pages 25-28)
- ✓Engage in 5 sober support activities per week

When you have met the qualifications to phase advance, you will get an application form from your Probation Officer; complete it and turn it in at your court date.

Phase 2 – Stability & Treatment Phase Lasts approximately 90 days

The goal of Phase 2 – to connect you with numerous services to become stable and confident in your treatment plan

- ✓Appear at Court every 2 weeks before the Judge
- ✓Follow through with treatment appointments & follow recommendations
- ✓Meet with your probation officer
- ✓Maintain medication compliance
- ✓Meet with your treatment court case manager
- ✓Adhere to the curfew of 10:00 p.m. – 6:00 a.m.
- ✓May remain free from drugs/alcohol & continue submitting random urine drug screens by
calling the color line; @ least 2x per week at CDTU; (see pages 25-28)
- ✓Engage in 5 sober support activities per week
- ✓May begin GED; community service project (see page 19); may obtain housing w/home visits
your probation officer will explain this to you.

When you have met the qualifications to phase advance you, you will get an application form from your Probation Officer; complete it and turn it in at your court date.

Phase 3 – Treatment & Community Reintegration Lasts approximately 90-120 days

The goal of Phase 3 – for you to continue the progress you have made and start to improve relationships and be more active in the community.

- ✓Appear at Court every 4 weeks before the Judge
- ✓Follow through with treatment appointments & follow recommendations
- ✓Meet with your probation officer
- ✓Maintain medication compliance
- ✓Meet with your treatment court case manager
- ✓Adhere to curfew 11:00 p.m. – 6:00 a.m.
- ✓You may begin payments on restitution & Treatment Court fee (see page 18 & 30)
- ✓Remain free from drugs/alcohol & continue submitting random urine drug screens by
calling the color line @ CDTU; @ least 2x per week (see pages 25-28)
- ✓Engage in 5 sober support activities per week

✓May begin or continue: GED; community service project (see page 19); may obtain housing w/home visits; be referred to OOD; or additional programming – parenting classes; anger management, etc. Your probation officer will explain this to you.

When you have met the qualifications to phase advance, you will get an application form from your Probation Officer; complete it and turn it in at your court date.

Phase 4 – Maintenance

Lasts approximately 90-180 days

The goal of Phase 4 – for you to continue to build on the progress you have made in the prior phases.

- ✓Appear at Court every 4 weeks before the Judge
- ✓Follow through with treatment appointments & follow recommendations
- ✓Meet with your probation officer
- ✓Maintain medication compliance
- ✓Meet with your treatment court case manager
- ✓Adhere to curfew 12:00 a.m. – 6:00 p.m.
- ✓You may begin payments on restitution & Treatment Court fee (see page 18 & 30)
- ✓Remain free from drugs/alcohol & continue submitting random urine drug screens @CDTU by calling the color line; @least 2x per week (see pages 25-28)
- ✓Engage in 5 sober support activities per week
- ✓May begin or continue: GED; community service project (see page 19); obtain housing w/home visits; be referred to OOD; additional programming – parenting classes; anger management, etc. Your probation officer will explain this to you
- ✓Complete Relapse Prevention Plan with your probation officer

When you have met the qualifications to phase advance, you will get an application form from your Probation Officer; complete it and turn it in at your court date.

Phase 5 – Transition Phase

Lasts approximately 90 days

The goal of Phase 5 – for you to continue the structure you have created in your life and show your continued ability to remain stable after completing the Treatment Court Program.

- ✓Appear at Court every 6 weeks before the Judge
- ✓Follow through with all appointments & follow recommendations
- ✓Meet with your probation officer
- ✓Maintain medication compliance
- ✓Meet with your treatment court case manager
- ✓You may be making payments on restitution & Treatment Court fee (see page 18 & 30)
- ✓Remain free from drugs/alcohol & continue submitting random urine drug screens @CDTU by calling the color line; @least 2x per week (see pages 25-28)
- ✓Engage in 5 sober support activities per week
- ✓May begin or continue: GED; obtain housing w/home visits; be referred to OOD; additional programming – parenting classes; anger management, etc.
- ✓Complete Updated Relapse Prevention Plan with list of supports w/your probation officer

✓Complete Community Service Project (see page 19)

When you have met the qualifications to complete Phase 5 and are ready to graduate from the program, you will get an application form from your Probation Officer; complete it and turn it in at your court date.

Successful Completion of all Phases – Graduation of Treatment Court

To graduate from Treatment Court, you will be able to show the following:

- ✓A period of no drugs/alcohol; evidenced by submitting negative drug tests.
- ✓You are attending sober support events & activities and engaging in the community.
- ✓Your thinking, attitude and responsibility behaviors are better.
- ✓You may have successfully completed treatment and/or other programming.
- ✓You have been compliant with court orders and probation conditions.
- ✓You have maintained consistent employment, school, or volunteering services.
- ✓You have maintained stable housing.
- ✓You have made consistent payments of restitution and treatment court fees.
(see pages 18 & 30)
- ✓You have created a Relapse Prevention Plan with your probation officer.
- ✓You have had no new criminal convictions and demonstrate stability in the community.
- ✓You have completed any required assignments given by the Court, probation or treatment.
- ✓You completed your community service project (see page 19).

✓LOOK AT ALL THE LIFE CHANGING EVENTS YOU HAVE COMPLETED – SO PROUD OF YOU!!!

Each Phase completion form can be found at the back of this handbook also.

Things to know about Graduation:

Judge has the final say on when you graduate; the Judge also decides whether your case is closed or dismissed; and if your probation is terminated.

You may graduate from Treatment Court, but you may be continued on probation for court obligations that are not done (i.e., financial, sanctions, community service, etc.).

You will not be denied completion of the docket based on financial ability. The Judge will consider a participant's ability to pay fees and/or other financial obligations and make reasonable accommodation based on financial ability. This will be determined by the Treatment Court Judge and done on a case-by-case basis.

Aftercare:

A member of the Treatment Court Staff will attempt to make telephone contact with you – one time a year, for two years after graduation to see how you are doing. If you need any help, we can help you.

Incentives, Sanctions, and Therapeutic Adjustments

- ✓ You may receive a sanction (consequence) or incentive (reward) at each court hearing depending on how you did in the program during the reporting time.

The list below shows ways to respond to different behaviors. The judge can choose a reward or consequence from the list. The list is not all inclusive. This choice is based on your behavior and history.

Probation Officers keep track of rewards and consequences. This helps make sure you are rewarded or given consequences based on your own progress in the Treatment Court Program.

Incentives (rewards):

Incentives are given when court-ordered tasks are completed, such as drug treatment or mental health treatment. Incentives may also be given when you follow court rules for a period of time and shows a commitment to staying sober.

Types of Achievements:

- Attending all status review hearings
- Complaint with court orders
- Compliance with treatment/supervision plan
- Demonstrates a commitment to sobriety
- Demonstrates improved behavior
- Phase Advancement, approved by Treatment Team & Treatment Court Judge
- Negative drug test results for period 30, 60, 90 or more days
- Attendance and participation in treatment for a period of 2 weeks
- Attendance and participation in support meetings/sober activities
- Completed any required assignments
- Completion of GED
- College enrollment and attendance
- Secured and maintained employment
- Accomplishments of any other achievement identified by the team

Types of Incentives (rewards):

- Words of encouragement acknowledgement of progress
- #1 on Docket of Choice
- Certificates of accomplishment
- Picture with Judge
- Encouragement/empowerment books
- Gift certificates to retail stores or restaurants
- Change in curfew
- Permission to travel with family
- Skip an office visit

- Sobriety coin
- Dismissal of charge if on Intervention in Lieu
- Graduation to next phase
- Early termination from Community Control if Post Conviction Track
- Decreased/waived court costs
- Attending the whole docket used as a sober support activity for that week

Sanctions (consequences):

Sanctions (consequences) are provided when you do not follow orders or fail to follow treatment recommendations. Sanctions (consequences) may also be appropriate when:

*Lists are not all inclusive

- You do not attend appointments
- You miss or are late for scheduled appointments
- You fail to provide a drug test or dilute a urine screen
- You test positive for an illicit substance drugs or alcohol
- You fail to appear for Treatment Court Review hearing
- You receive new charges or convictions
- Behavior is not representative of changed criminogenic thinking
- Violating confidentiality

Types of Sanctions:

- Verbal warning from the Judge
- Courtroom observation
- Increase in court appearances
- Refusing any specific requests
- Decreasing special privileges
- Community service added on as a sanction
- Placed on Curfew or curfew changed
- Increased periods of home or custodial detention
- Thinking report as given by PO
- Journaling as recommended by PO
- Day Reporting
- Escalating periods of imposed, short-term, days in jail
- Any other constitutional condition considered reasonably necessary
- Formal filing of a community control violation
- Termination from Treatment Court Program.

If you tamper with or remove your EM monitor – you could be sanctioned by the Judge or a new charge could be filed against you.

Therapeutic (treatment) Adjustment

Changes to your treatment services and your participation in community support meetings will be based on your clinical and personal needs and what professionals believe will help you most.

Relapses will be discussed with the treatment provider for guidance. The Treatment Team helps decide what rewards or consequences will be used.

Types of therapeutic adjustments:

- Motivational interviewing exercises
- Adjustment in community-based support meetings; based on your clinical needs
- Additional assessments/evaluation to initiate or adjusting medication-assisted treatment (MAT) dosage or supports
- Thinking report as given by treatment provider
- Journaling as recommended by treatment provider
- Change in Level of Care; adding different treatment types (trauma-focused therapy, mental health treatment) - as clinically necessary
- Assessment/evaluation of needed and appropriate medication
- Residential treatment
- Increased engagement with treatment provider
- Therapeutic Adjustments will NOT be considered a sanction
- Discharge from treatment

The Treatment Court Judge enforces all incentives, sanctions, and therapeutic adjustments. All sanctions and incentives will be documented in your Treatment Court file.

All incentives and sanctions shall be individualized to you.

Adult Treatment Court will not impose an in-custody sanction for not following the rules such as the Correctional Treatment Facility (CTF), electronic monitoring on lock-down, or any other facility that takes away your ability to leave freely without giving you notice, a hearing, and a chance to be represented by your lawyer. You may choose to give up your right to a hearing, but only after you have had a chance to talk with your lawyer and fully understand your choice. If you cannot afford a lawyer, one will be appointed to you.

Adult Treatment Court will not send you to jail for breaking court rules without giving you notice, a hearing, and a chance to be represented by your lawyer. You may choose to give up your right to a hearing, but only after you have had a chance to talk with your lawyer and fully understand your choice. If you cannot afford a lawyer, one will be appointed to you.

Adult Treatment Court will not put you in Work Release for breaking rules without first telling your lawyer and the prosecutor. A hearing with your lawyer can then be scheduled. You can choose to give up

your right to a hearing, but only if you have had a chance to talk with your lawyer and fully understand your choice. If you cannot afford a lawyer, one will be appointed to you.

OTHER IMPORTANT INFORMATION TO KNOW

Treatment Court Fee:

There is a treatment court fee of \$300.00. You will not be denied admission or completion of the docket based on your financial ability. The Judge will consider your ability to pay fees and/or other financial obligations and make reasonable accommodation based on your financial ability. This will be done on a case-by-case basis. Your probation officer will assist in determining your status.

Court Orders

You will need to follow all the Judge's court orders; the Judge is the only person who can change an order.

Treatment Court may extend your probation, if you stay in Treatment Court, after an additional conviction.

Attending Appointments:

You must attend all your appointments with members of your team and follow all recommendations: Treatment Provider; Probation Officer; Case Manager; Coordinator; OOD/JFS; Attendance refers to any scheduled in-person or virtual appointment or court hearing.

You CAN NOT:

Have access to; possess; train; purchase; transport; or use a firearm; termination may occur from Treatment Court after a hearing with counsel present occurs

You CAN NOT:

Go in a marijuana dispensary.

Have access to; possess; purchase; ingest in any way, any products containing THC or CBD Marijuana is a prohibited substance for you while in Treatment Court.

You CAN NOT:

Ingest poppyseeds while you are in Treatment Court. Termination may occur from Treatment Court after a hearing with counsel present occurs.

You CAN NOT:

Drink alcohol or use any substance that changes your mood. This includes K2, medicines that are not prescribed to you, controlled substances, illegal drugs, and even legal household or work products like paint, solvents, or aerosol sprays.

You CAN NOT:

Go into places where most of the business comes from selling alcohol, like bars or taverns.

While Treatment Court supports your rights to further your education and employment...

You CAN NOT:

Be working in a job where an actual or perceived conflict of interest is possible while you are in Treatment Court. The Treatment Court Judge in consultation with the Treatment Team will determine whether a conflict exists.

You CAN NOT:

Have a Peer Support job while an active participant in Treatment Court.

Community Service Project Requirement:

A community service project is required to successfully complete the Treatment Court Program. This project is required in the spirit of giving back to the community in which it was taken. You may choose the community service project to complete.

You can get the forms from your Probation Officer, Coordinator, or Support Specialist/Case Manager.

There are three forms to complete:

- Terms & Conditions of Community Service Requirement form; to be completed before CS begins and returned to Coordinator;
- Intent Form; to be completed before CS begins; what do you intend to do for the community service project;
- Community Service Completion Form; must be completed and submitted to the Coordinator when CS is done.

Once the project is approved, you may engage in said activity. Verification of said activity must be presented to the PO during the project.

If you would like to complete scheduled hours instead of a project, 30 hours of Community Service will be assigned by the Probation Officer.

The three above forms need to be completed with an additional two forms for hours of service.

- Client Introduction and Agreement Form; to be completed and signed by authorized person at the CS facility; you are to return form to Coordinator prior to beginning work at the facility;
- Community Service Hours Verification Form; to be completed by you and authorized person at the CS facility to verify hours worked; must be completed and submitted to Coordinator when CS is done.

Proof of Attendance at Sober Events/Activities

You must show proof that you attended sober support events or activities to your Probation Officer, whether you attended in person or virtually. The Judge may also ask to see your activities at a Court hearing.

Random Home Visits and Searches:

You should expect unannounced home visits from your assigned Probation Officer and a Lucas County Sheriff's Deputy. You should understand that the Probation Officer or Deputy may search you, your

home, vehicle, or your belongings at a reasonable time and in a reasonable way to make sure you are following Treatment Court rules.

After talking with the Treatment Court Public Defender, during your program admission court hearing, you will sign the Program Admission and Participant Agreement form. By signing this form, you will agree to give up your rights to refuse searches without a warrant.

Attendance and Being On Time to Treatment Sessions

If you are late or cannot attend a treatment session, you MUST call your assigned counselor. You may need to provide proof to have the absence excused. If the absence is due to illness, a doctor's note may be required. You must also tell your Probation Officer right away about any late or missed treatment sessions.

Failure to Appear at Court -- Status Review Hearings

If you don't appear for your Court Review Hearing(s), a warrant may be issued for your arrest.

Agreement to Behave Appropriately

You agree to behave appropriately at all Treatment Court activities. This includes court hearings with the Judge, meetings with the Treatment Court Coordinator, Probation Officer, treatment providers, Support Specialists, OOD staff, treatment sessions, sober support events, and any other required appointments.

Appropriate behavior means coming to all appointments on time and prepared, being free from the effects of alcohol or drugs, dressing properly, speaking respectfully, and being open and honest with staff and others.

For **in-person, Status Review hearings**, you must be clean and neatly dressed. If you do not follow the dress code, you may be asked to leave and could receive sanctions (consequences).

The following **dress code rules** must be followed for both in-person and virtual court hearings:

- No clothing with pictures or words about drugs, alcohol, or illegal activity
- No low-cut or revealing tops, belly shirts, or crop tops
- No leggings unless the frontside and backside are covered
- No short shorts or mini skirts
- Tank tops, pajamas are not allowed
- Hats must be removed

Virtual court hearings follow the same rules as in-person hearings and include the following:

- You must attend virtual court from an appropriate location
- You may not attend court while lying in bed
- Smoking is not allowed during virtual court hearings

Confidentiality

You understand and agree to follow strict confidentiality rules during Lucas County Treatment Court status review hearings.

- Court hearings are open, and other participants and families may share private information.
- You may not share or talk about anything you see or hear in court with anyone outside of court. This includes friends, other Treatment Court participants, or staff from other agencies.

- The Treatment Court is a safe place where participants can share good or bad information with the Judge without fear that it will be shared with others who are not allowed to have it.

By agreeing with these rules, you understand that you must not share anything you see or hear during in-person or virtual court hearings.

Getting & Keeping a Job:

You will get and keep a real, verifiable job, either full-time or part-time, unless you are enrolled in school or are on verified disability. Your work must be steady and legitimate.

If you must pay restitution, you will make a payment plan with your Probation Officer and follow it. You will also pay court-ordered child support in all areas where it applies, your Treatment Court fee, fines & court costs.

You will not be denied completion of the Treatment Court program based on financial ability. This docket will consider your ability to pay fees and/or other financial obligations and make reasonable accommodation based on financial ability. The Judge will make this determination.

Getting a GED

If you do not have a high school diploma or GED, you must work towards your GED before you can graduate from Treatment Court, unless you have a verified learning disability that makes it impossible. You must attend all classes and show proof of your attendance to your Probation Officer.

Curfew

You must follow a curfew and be at home during the restricted times. You must let your Probation Officer know when you are working or attending a verified sober activity past your curfew. Not following the curfew may result in a sanction (consequence) or probation violation. See what phase you're in to locate your curfew.

Doctor Prescribed Medications – Quick Guide

- Tell your treatment provider and Probation Officer about **all prescriptions** right away.
- Show proof of prescriptions and sign a release so your Probation Officer can contact your doctor.
- Always tell doctors about your recovery and ask for **non-narcotic or non-alcoholic options** if possible.
- If a doctor gives you a drug that could show up on a drug test, you must give your PO a **letter from your doctor** stating:
 - They know you are in recovery
 - The Medication is necessary
 - They know you are in the Treatment Court Program & subject to drug testing
- **No letter = positive test = immediate sanction**
- Take all medications **exactly as prescribed**

Over-The-Counter (OTC) Medications

- You must tell your Probation Officer and treatment provider right away about any over-the-counter (OTC) medications you take.
- Before taking any OTC medication, you are responsible for checking with a pharmacist or medical professional to make sure it:
 - Does not change your mood
 - Is not addictive
 - Contains no alcohol
 - Treatment Court may prohibit the use of certain OTC medications
- Using any medication inappropriately, whether prescribed or OTC, could lead to removal from Treatment Court.

Summary of treatment requirements

Treatment Court Program helps people in recovery from chemical dependency and/or mental health issues by offering services and programs to meet your needs.

You must actively participate in treatment and follow your individual case plan.

Your progress in the program depends on how well you follow your treatment plan and complete each phase of the program.

Services and programs you may participate in include but are not limited to:

Crisis Care; detox; in-patient treatment, residential treatment intensive outpatient treatment, non-intensive outpatient treatment; Individual therapy sessions, gender-specific programming, family therapy, Medication Assisted Treatment (MAT) and medication monitoring, ongoing mental health treatment & case management.

Ancillary Services

In addition to your treatment, you must follow any referrals for ancillary services.

- These services may include
 - Education & vocational training
 - Employment & transportation support
 - Anger management & criminal thinking education
 - Parenting classes & domestic violence programs
 - Housing assistance
 - Physical, mental, and dental health services
- You are required to participate in these services as part of your treatment plan.

Current Contact Information

You must give the Treatment Court Support Specialist, Probation Officer, and other court or treatment staff your current home and mailing address, all personal phone numbers, and information about your job or school.

TERMINATION CLASSIFICATIONS:

The Lucas County Treatment Court Treatment Team will discuss all terminations in a Treatment Team meeting; and make recommendations to the Treatment Court Judge

Unsuccessful Termination

There are several reasons why it may be appropriate to be unsuccessfully terminated from the Treatment Court Program. These may be based on the following reasons:

- Ongoing non-compliance with treatment
- New serious criminal conviction
- Serious Treatment Court violation
- Serious Community Control Violation/ IIL violation or a series of non-compliant weeks
- Absconding

Consequences of Unsuccessful Terminations

- You may have your community control revoked and the reserved prison or local in custody sentence may be imposed as ordered by the sentencing Judge or Treatment Court Judge

Neutral Termination

There are several reasons why it may be appropriate to be neutrally terminated from the Treatment Court Program. These may include the following:

- **A New Felony Charge in Lucas County;** if you get a new felony charge in Lucas County, your original Treatment Court case may go back to your original Judge, who may also handle the new charge. You will stay with your Treatment Court Probation Officer until your case is finished.
- **A serious mental health condition** resulting in your inability to comply with the requirements of the program; after consultation with the Treatment Team, the Treatment Court Judge will decide the best individualized plan of action for you.
- **A serious medical condition** arises which prohibits you from completing the program; after consultation with the Treatment Team, the Treatment Court Judge will decide the best individualized plan of action for you.
- **You relocate outside Lucas County.** If the relocation is granted, your community control will be transferred to the original sentencing judge with the recommendation that you be transferred, or not, to the appropriate supervision authority; or if the county in which you relocate has a Treatment Court; it will be requested that you transfer into that county's Treatment Court.
- **In the event of your death,** the case will be terminated successfully or unsuccessfully depending on your status at the time of your death.
- The prosecutor will follow Treatment Court rules:

- A positive drug test or admitting drug use in court will not lead to extra drug charges.
- Your continued participation will be based on your treatment progress, unless you commit new crimes.

Termination Hearing:

- You cannot be removed from the Adult Treatment Court without **notice**, a hearing, and a lawyer. If you cannot afford a lawyer, one will be appointed to you.
- You have rights like those in Community Control Revocation hearings.
- You may choose to give up your right to a hearing, but only if you have had the chance to talk to a lawyer and make the choice knowingly and voluntarily.
- Meeting the written legal and treatment rules does not guarantee that you can stay in the program.

Substance Use Monitoring

Drug testing ordered by the court, or at the direction of justice system professionals (i.e., probation officers, court case managers) is used to assess whether you are compliant with court requirements.

Drug testing, at the discretion of your treatment provider, is a therapeutic tool to evaluate your clinical needs and guide treatment adjustments.

- You must submit to random, frequent, and observed drug & alcohol tests while in the Treatment Court Program by the Court's order at least 2x a week; at Centralized Drug Testing (CDTU).
- You must follow all testing requirements set by the Treatment Court & your Probation Officer.
- At intake, you must submit a urine sample to establish a baseline. No sanctions will be given for this initial test, if positive.
- If you relapse or use substances, your treatment provider will be notified to update your treatment plan.
- If you want to leave Lucas County, you must get permission from your Probation Officer and may need to arrange continued testing where you are going.
- You may be required to wear a drug-testing patch or TAD Unit to monitor alcohol or drug use. You are responsible for costs, though your ability to pay will be considered and appropriate accommodation made; Treatment Court Judge to make determination.
- Tampering with any monitoring device counts as a positive test & may result in sanctions.
- You must submit to random urine tests whenever requested by authorized Treatment Court staff, if the request is reasonably related to your treatment.
- Relapses are handled on a case-by-case basis guided by your individualized case plan with your treatment provider leading the team with appropriate therapeutic responses to behavior that is clinically based.
- Your testing may be increased by your probation officer if it is found warranted by continued drug use;
- **Hair follicle testing** is **not** allowed at any time in the program.

Drug Testing:

Centralized Drug Testing Unit (CDTU) is located at:
1302 Washington Street, Toledo, Ohio 43604

- You are assigned a color as followed by the beginning letter of your last name.
A-E assigned Red
F-J assigned White
K-N assigned Blue
O-S assigned Yellow
T-Z assigned Green
- The colors are picked randomly every day.
- You are to call-in
 - every day
 - 7 days a week
 - after 4:15 p.m.
 - to see if you need to drop the next day
- Call this number 419.213.6153
- CDTU lab hours are:
Monday & Thursday 10:00 a.m. - 6:00 p.m.
Tuesday & Wednesday 8:30 a.m. - 4:30 p.m.
Friday 8:00 a.m - 4:00 p.m (arrive at least ½ before closing time)
- You are required to test during the specific lab hours listed above at CDTU
- This is for both female & males
- If you call-in later in the afternoon, you still must submit a drug test according to CDTU's hours of operation.
-
- The following acts will be treated as a positive test, and may be immediately sanctioned:
 - If screen is positive; Failing to submit to testing; Submitting an adulterated sample; Submitting the sample of another individual; or Diluting samples

Important Reminders

- When you arrive at CDTU, you and your belongings will be searched by security.
- You are responsible for getting to the CDTU testing site and arriving on time.

CDTU Testing Rules

- You must follow all CDTU rules and procedures for drug and alcohol testing.
- You are responsible for all costs related to CDTU drug and alcohol testing – however, your ability to pay will be taken into consideration and appropriate accommodation will be had, if necessary. Treatment Court Judge to make determination of payment.
- You must bring a valid photo ID and follow CDTU sign-in rules.
 - If you do not have a valid photo ID, you must contact your Probation Officer right away to get a Regional ID (RID).

- Your sample will be collected by staff of the same gender.
 - If there is a question about gender, CDTU staff will ask you privately.
- You will be called in order, and you will be escorted into the restroom by the appropriate officer.
- An officer will observe the sample collection to make sure the sample is not altered.
- If you are female, you may be asked to squat and cough before giving the sample.
- You may not leave until your sample is checked for the correct temperature.
 - If the sample is not the right temperature or does not register, you must give another sample.
- Both samples will be tested, and the results will be reported to the Treatment Court Team right away.
- All samples are kept for at least 14 business days, giving you time to challenge the test results if needed.

Your Right to Challenge a Drug Test

- You have the right to challenge a drug test.
- The cost to re-test the sample is \$50, and you may be responsible for this cost. Depending on your ability to pay. If you cannot afford to pay for the retest; accommodation will be made. Treatment Court Judge to determine this.
- **You will not be denied the retest if you cannot afford the fee.**
- If the re-test comes back negative, you will get your money back.
- All confirmed positive tests are kept for 30 days so you have time to request a re-test.
- If you contest a test, the sample will be sent to an independent lab following CDTU policy.
- No sanctions are given while waiting for the lab results.

Sharing Test Results

- CDTU will share all drug and alcohol test results with the Treatment Team and the Judge.
- Treatment providers will also share drug and alcohol test results with the Treatment Team and the Judge
- Test results may be shared with internal and external agencies.

Constitutional and Due Process Rights

Adult Treatment Court follows the Supreme Court of Ohio's - Commission on Specialized Dockets Guidance of the Constitutional Rights of Participants as follows:

Restrictions on Participants as to Geographical Locations and Associations:

Adult Treatment Court may limit where you can go and who you can contact. These limits will be related to your recovery needs.

Restrictions on Participants as to Consumption of Various Substances:

The Treatment Court may require you to follow directions for your prescribed medications or stop using certain legal substances or medications. These rules will be based on what is best for your recovery.

If you are using Medication Assisted Treatment (MAT), you will not be restricted from taking any legally prescribed, FDA-approved medication. You will not be required to stop MAT to stay on probation, complete the Treatment Court Program, or have visits or reunification with your children.

Directives to Participants as to the Time, Manner, Place, and Frequency of Random Drug Testing:

The Treatment Court may require you to report for drug testing at any time when asked by an authorized member of the treatment team. These requests will be related to your recovery needs.

Secular Alternatives:

Treatment Court will offer you a non-religious option and will not require you to attend a religious 12-step program.

Searches:

After your lawyer explains to you your rights as it refers to searches at the program admission court hearing; you will knowingly and voluntarily sign the Program Admission & Participant Agreement agreeing to searches without a warrant.

Being under community control you are required to sign community control conditions that allow searches without a warrant. These conditions will be explained to you by your probation officer. You will sign these conditions knowingly and voluntarily. The Treatment Court may also search participants who are not on community control, and all searches will follow the law and constitutional rules.

Due Process:

Termination Hearings:

Treatment Court will not terminate you without providing notice to terminate, a hearing, and representation by an attorney; If you cannot afford an attorney, one will be appointed for you.

Jail Sanctions:

Treatment Court will not send you to jail for not following the rules unless you are given notice, a hearing, and a lawyer. You may choose to give up your right to a hearing, but only after you have had a chance to talk to a lawyer and make the choice knowingly and voluntarily. If you cannot afford a lawyer, one will be appointed for you.

Treatment Court will not place you in Work Release, CTF or any other facility that takes your freedom to leave for not following the rules without first giving notice to your defense attorney and the prosecutor. A hearing with a lawyer may then be scheduled. You may also choose to give up your right to a hearing after talking with a lawyer and making that choice knowingly and voluntarily. If you cannot afford a lawyer, one will be appointed for you.

You do not have the right to challenge sanctions that do not affect your freedom. Changes to your treatment activities are not considered sanctions.

Right Against Self-Incrimination:

Treatment Court may require you to give up your right to remain silent and not incriminate yourself for breaking the rules of the program. This does **not** apply to any pending criminal charges, and anything you say will **not** be used as evidence in a criminal case.

Indigency:

Financial Ability and Fees

- You will **not be denied** entry or graduation from the program because of your ability to pay.
- The program will consider your **ability to pay fees** and make reasonable accommodation based on your financial situation.
- Program materials will explain that **admission does not depend on your ability to pay**.
- The Treatment Court fee **can be waived** if you show proof of financial need.

Options for Participants with Financial Need (Indigent Participants)

- You may ask to **convert court costs to community service**. Your lawyer and the prosecutor will be notified, and a hearing will be held if requested. If you cannot afford a lawyer, one will be appointed for you.
- Community service hours will be counted at no less than the federal minimum wage.
- You may request that fines, costs, or fees be reduced or cancelled based on your inability to pay after you consult with your lawyer. If you cannot afford a lawyer, one will be appointed for you.

Other Constitutional and Statutory Concerns:

Adult Treatment Court follows all your constitutional and legal rights. If you choose to give up any rights that you are allowed to waive, it will be done in a way that protects your legal rights and ensures fairness.

Lucas County Adult Treatment Court - Participation Commitment

Name: _____

Case No: _____

- I have completed an Orientation-Eligibility Screening and have gone over the Participant Handbook with a person from Adult Treatment Court staff;
- I understand the requirements of the Adult Treatment Court Program and all my questions have been answered;
- I agree to the terms & conditions of the Adult Treatment Court and agree to participate in the program;
- I understand that if I am still within the presentence part of my case; I will not be admitted to the Treatment Court until after my case is completed and I am sentenced by a Judge;
- I understand that violations when I am in the Treatment Court Program, probation violations may lead to imposition of my reserved prison sentence or local in custody sentence per the sentencing Judge or Treatment Court Judge.

Participant Signature

Date

Treatment Court Staff Member

Date

6/26

LUCAS COUNTY COURT OF COMMON PLEAS
REHABILITATION AND CORRECTIONS SERVICES
CENTRALIZED DRUG TESTING UNIT (CDTU)
1302 Washington
Toledo, Ohio 43604
Tel. (419) 213-6007
Fax (419) 244-3338
Dawn Wortham-Smith
Unit Manager

COLLECTION HOURS

PLEASE ARRIVE AT LEAST ½ HOUR PRIOR TO CLOSING TIME LISTED

MONDAY and THURSDAY

10:00 A.M. To 5:50 P.M.

TUESDAY and WEDNESDAY

8:30 A.M. To 4:30 P.M.

FRIDAY

8:00 A.M. To 3:50 P.M.

SATURDAY -- for everyone called

LUCAS COUNTY ADULT PROBATION DEPARTMENT

1100 Jefferson Avenue

Toledo, Ohio 43604

8:00 a.m. to 11:30 p.m.

PLEASE ARRIVE AT LEAST ½ HOUR PRIOR TO CLOSING TIME LISTED

Lucas County Adult Treatment Court

Application for Phase 2

Congratulations on completing Phase 1 of the Treatment Court Program!

Introduction & Stability

Approximately 30-60 days

Minimum Eligibility Date:_____

Date Turned In:_____

Name:_____

Case No._____

Phone #_____

Email_____

Current Address:_____

If you have any questions or concerns, please contact the Treatment Court Coordinator or your PO.

Requirements for Phase 1 advancement:

☐ Are you engaging in treatment and attending regularly? @_____

☐ Are you engaging in regular community-based support meetings? Where?_____

Counselor/Case Manager signature:_____

☐ Are you in compliance with probation conditions which includes drug testing?

Probation Officer:_____

☐ Have you met with Court Case Manager - Christina?

☐ Have you adhered to Phase 1 curfew?

☐ Have you completed any required assignments given by the Court, Probation or Treatment?

☐ Are you engaging in sober support events and activities regularly?

Give some examples of sober support events and activities you have been doing?

☐ Identify 3 of your biggest struggles in Phase 1

✓ _____
✓ _____
✓ _____

☐ Identify 3 personal goals you would like to accomplish in the next phase:

✓ _____
✓ _____
✓ _____

Participant Signature

Date

Approved: Treatment Court Coordinator

Date

Lucas County Adult Treatment Court

Application for Phase 3

Congratulations on completing Phase 2 of the Treatment Court Program!

Stability & Treatment:

Approximately 90 days

Minimum Eligibility Date:_____

Date Turned In:_____

Name:_____

Case No._____

Phone #_____

Email_____

Current Address:_____

If you have any questions or concerns, please contact the Treatment Court Coordinator or your PO.

Requirements for Phase 2 advancement:

☐Are you engaging in treatment and attending regularly? @_____

☐Are you engaging in community-based support meetings? Where?_____

Counselor/Case Manager signature:_____

☐You don't have any new convictions

☐You have had satisfactory home visits

☐Have you adhered to Phase 2 curfew?

☐Have you met with Court Case Manager-Christina

☐You have begun your GED, if warranted

☐Have you started your Community Service Project?

☐You have completed any required assignments given by the Court, Probation or Treatment?

☐Are you in compliance with probation conditions which include drug testing?

Probation Officer:_____

☐Are you engaging in sober support events and activities regularly?

Give some examples of sober support events and activities you have been doing?

☐Identify 3 of your biggest struggles in Phase 2

✓_____
✓_____
✓_____

☐Identify 3 personal goals you would like to accomplish in the next phase:

✓_____
✓_____
✓_____

Participant Signature

Date

Approved: Treatment Court Coordinator

Date

Lucas County Adult Treatment Court
Application for Phase 4

Congratulations on completing Phase 3 of the Treatment Court Program!

Treatment & Community Reintegration:

Approximately 90-120 days

Minimum Eligibility Date:_____

Date Turned In:_____

Name:_____

Case No._____

Phone #_____

Email_____

Current Address:_____

If you have any questions or concerns, please contact the Treatment Court Coordinator or your PO.

Requirements for Phase 3 advancement:

☐Are you engaging in treatment and attending regularly? @_____

☐Are you engaging in community-based support meetings? Where?_____

☐Attending any additional treatment/programming or groups? (i.e., batterers', anger management, etc.)
What programming/groups?_____

Counselor/Case Manager signature:_____

☐You don't have any new convictions

☐Have you adhered to Phase 3 curfew?

☐You began or continuing your Community Service Project

☐You have had satisfactory home visits

☐Began or maintaining school or employment?

☐You have met with Court Case Manager-Christina

☐You began or continued your GED, if warranted

☐Met with OOD, if warranted

☐Have you begun paying on your obligations or
spoken to defense counsel regarding

☐You have completed any required assignments given by the Court, Probation or Treatment?
indigency?

☐Are you in compliance with probation conditions?

Probation Officer:_____

☐Are you engaged in sober support events and activities regularly?

Give some examples of sober support events and activities you have been doing?

☐Identify 3 of your biggest struggles in Phase 3

✓_____

✓_____

✓_____

☐Identify 3 personal goals you would like to accomplish in the next phase:

✓_____

✓_____

✓_____

Participant Signature:_____ Date:_____

Approved - Coordinator:_____ Date:_____

Lucas County Adult Treatment Court Application for Phase 5

Congratulations on completing Phase 4 of the Treatment Court Program!

Maintenance:

Approximately 90-180 days

Minimum Eligibility Date:_____

Date Turned In:_____

Name:_____

Case No._____

Phone #_____

Email_____

Current Address:_____

If you have any questions or concerns, please contact the Treatment Court Coordinator or your PO.

Requirements for Phase 4 advancement:

☐ Are you engaging in treatment and attending regularly? @_____

☐ Are you engaging in community-based support meetings? Where?_____

☐ Attending any additional treatment/programming or groups? (i.e., batterers', anger management, etc.)

What programming/groups?_____

Counselor/Case Manager signature:_____

☐ You don't have any new convictions

☐ You have met with Court Case Manager-Christina

☐ Have you adhered to Phase 4 curfew?

☐ You began or continued your GED, if warranted

☐ You began or continuing your Community Service Project ☐ Met with OOD, if warranted

☐ You have had satisfactory home visits

☐ Began or maintaining school or employment?

☐ You have completed any required assignments given by the Court, Probation or Treatment

☐ You have completed a Relapse Prevention Plan with your probation officer

☐ Have you paid your financial obligations or spoken to defense counsel regarding indigency?

☐ Have you spoken to defense counsel regarding expungement or sealing of your record?

☐ Are you in compliance with probation conditions which include drug testing?

Probation Officer:_____

☐ Are you engaged in sober support events and activities regularly?

Give some examples of sober support events and activities you have been doing?

☐ Identify 3 of your biggest struggles in Phase 4

✓ _____

✓ _____

✓ _____

☐ Identify 3 personal goals you would like to accomplish in the next phase:

✓ _____

✓ _____

✓ _____

Participant Signature:_____

Date:_____

Approved: Coordinator:_____

Date:_____

Lucas County Adult Treatment Court Application for Graduation

Congratulations on completing Phase 5 of the Treatment Court Program!
Transition

Approximately 90 days

Minimum Eligibility Date:_____

Date Turned In:_____

Name:_____

Case No._____

Phone #_____

Email_____

Current Address:_____

If you have any questions or concerns, please contact the Treatment Court Coordinator or your PO.

Requirements for Graduation:

☐ If still engaged in treatment @_____

☐ Are you engaging in community-based support meetings? Where?_____

☐ Completed additional treatment/programming? (i.e., batterers', anger management, etc.)

Counselor/Case Manager signature:_____

☐ You don't have any new convictions

☐ Completed your Community Service Project

☐ Working with or completed OOD, if warranted

☐ You have had satisfactory home visits

☐ Completed Exit Questionnaire w/Coordinator

☐ You have completed any required assignments given by the Court, Probation or Treatment

☐ You have completed an Updated Relapse Prevention Plan with your probation officer

☐ Have you paid your financial obligations or spoken to defense counsel regarding indigency?

☐ Have you spoken to defense counsel regarding expungement or sealing of your record?

☐ You have met with Court Case Manager-Christina

☐ You began/continued/completed your GED

☐ Began or maintaining school or employment?

☐ Are you in compliance with probation conditions which include drug testing?

Probation Officer:_____

☐ Are you attending sober support events and activities regularly?

Give some examples of sober support events and activities you have been doing?

☐ Identify 3 of your biggest struggles in Phase 5

✓_____

✓_____

✓_____

☐ Identify 3 coping skills you learned

✓_____

✓_____

✓_____

☐ Identify 3 supports you have in the community

Participant Signature

Date

Approved: Treatment Court Coordinator

Date



LUCAS COUNTY ADULT TREATMENT COURT COMMUNITY SERVICE REQUIREMENT

Terms and Conditions

1. To graduate from the Adult Treatment Court Program, I understand that I must complete a community service project.
2. I understand that I may choose to complete 30 hours of community service at a specific agency instead of doing a project.
3. I understand that I cannot begin my community service project or hours until they are approved by the Treatment Court Coordinator and my Probation Officer.
4. I understand that it may help me to finish my community service project or hours before I reach Phase 5 of the Program.
5. I understand that if I commit 30 hours at an agency, it is considered professional volunteer work, and I will behave in a professional way.
6. I understand the following rules - if I commit to an agency:
 - a. I will arrive on time.
 - b. If I cannot attend as scheduled, I will notify my supervisor at the agency ahead of time.
 - c. If I have a problem at the community service site, I will speak with the supervisor right away to try to solve it.
 - d. If I am removed from the volunteer site because of poor performance (such as not showing up or bad behavior), the volunteer supervisor may notify the Court, and I may face consequences.

See Waiver and Release – second page

Waiver and Release

In exchange for being allowed to complete community service as a requirement to graduate from Treatment Court, I agree with the following:

I release Lucas County, Ohio, and its employees and officials from any claims for injury to me or damage to my property during community service if the injury is caused by my own actions or negligence.

I accept full responsibility for any injury or damage I cause to another person or their property. I agree that Lucas County, Ohio, and its employees and officials will not be responsible for any lawsuits or claims that result from my actions. If there is a judgment against them because of my actions, I agree to pay the full amount.

I understand that my participation in this program is voluntary. I also understand that I am not an employee or representative of Lucas County, Ohio.

I have read (or had read to me) and understand these terms and conditions.

I have read this document over with my attorney.

Participant

Date

Probation Officer

Date

Coordinator

Date

Defense Counsel

Date

Intent Form

Date: _____

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins or other markings on the paper.

Date _____

COMPLETION FORM

[illegible][illegible]

Dates & Times of Service: _____

Date: _____

**Treatment Court Community Service
Hours Verification Form**

Client's Name: _____ Case #: _____

Service Site/Agency Rep: _____
Address _____ Phone: _____

Start Date: _____ End Date: _____ Total Hours: 30
Day/Hours Schedule: _____

You must show proof to your probation officer.

Date	Time In/ Time Out	Total # of Hours	Signatures: Supervisor & Client

Participant Signature: _____ Date: _____

Probation Officer: _____ Date: _____

Approved – Coordinator: _____
Date: _____