

# ANNUAL REPORT

2024

Lucas County Common Pleas Court – General Division



[www.lucascountycourpleas.com](http://www.lucascountycourpleas.com)

---

# JUDGES OF THE LUCAS COUNTY COMMON PLEAS COURT GENERAL TRIAL DIVISION - 2024



**Back Row:** Judge Eric Allen Marks, Judge Joseph McNamara, Judge Ian B. English, Judge Lindsay D. Navarre, Judge Lori Olender

**Front Row:** Judge Dean Mandros, Judge Linda J. Jennings, Judge Gary G. Cook, Judge Stacy L. Cook, Judge Michael R. Goulding





# A Message from the Administrative Judge



*As Administrative Judge of the Lucas County Common Pleas Court, General Division, I am proud to present this annual report reflecting the Court's achievements in 2024. This past year has been one of progress, modernization, and reaffirmed commitment to the fair and effective administration of justice in our community.*

One of the most significant advancements was the implementation of the Tyler Case Management System. This comprehensive upgrade has transformed how we manage case flow and information, providing enhanced access, accuracy, and efficiency for the Court, legal professionals, and the public. The new system represents a vital investment in the long-term strength and transparency of our judicial operations.

In tandem with this modernization, the Court also deployed a new courtroom recording and presentation system. This technology greatly improves the quality and accessibility of courtroom proceedings, assuring that all participants, whether present in person or remotely, can engage meaningfully and effectively. It also ensures a reliable and permanent record of proceedings, aligning with the highest standards of due process.

Beyond technological improvements, 2024 also saw the inception of a long-range plan to restore the courthouse's historic internal Scagliola columns. This effort reflects our dual commitment to preserving the rich architectural heritage of our courthouse while continuing to serve as a place of integrity and trust for the citizens of Lucas County.

Programmatically, the Court continued to expand and strengthen its Specialized Dockets, including our Treatment Court and Commercial Docket. These targeted dockets exemplify our proactive approach to justice, addressing underlying behavioral health and addiction issues, and supporting economic stability through expert handling of complex business disputes. These programs remain key to our mission of not only resolving cases but improving lives and strengthening our community.

As we close 2024, I extend my deep appreciation to my fellow judges, our dedicated court staff, and our many community and justice partners. Your commitment to service and innovation ensures that the Lucas County Common Pleas Court remains a responsive, accessible, and forward-looking institution.

Respectfully,

Hon. Michael R. Goulding  
Administrative Judge  
Lucas County Common Pleas Court, General Division



# Table of Contents

**05**

Court  
Administration

**15**

Adult  
Probation

**26**

Regional Court  
Services

**40**

Jury  
Commission

**44**

Adult Treatment  
Court

**47**

Magistrate's  
Department

**55**

Court Deputies

**60**

Honoring Our  
Retirees



# COURT ADMINISTRATION

Timothy P. Lubbe, Esq., CCM, CCE, SHRM-SCP  
Court Administrator



Kevin Helminski  
Deputy Court Administrator

Jillian Harris  
Director of Human Resources

---

# COURT ADMINISTRATION

In 2024, the Lucas County Common Pleas Court Administration continued to support the efficient operation of the court through strategic planning, resource management, and service enhancement. Key initiatives included the implementation of updated case management technology, improvements in court security protocols, and expanded training opportunities for staff. The Administration also coordinated with judicial officers, county departments, and community partners to ensure seamless access to justice and the consistent application of court policies. These efforts reflect the Court's ongoing commitment to transparency, accountability, and operational excellence.



## ADMINISTRATION STAFF

Court Administrator

Deputy Court Administrator

Magistrates

Magistrates' Staff

Court Reporters

AV Technicians

Administrative Bailiff

Staff Attorney

Administrative Clerks

Unit Manager

Jury Manager

Jury Commissioners

Human Resources Staff



# LUCAS COUNTY COURT OF COMMON PLEAS GENERAL DIVISION TABLE OF ORGANIZATION



**ADMINISTRATIVE JUDGE  
and NINE JUDGES**  
Courtroom staff include:  
Staff Attorneys, Bailiffs,  
and Treatment Court  
Staff

**COURT ADMINISTRATION**  
Staff include: Court Administrator, Deputy Court  
Administrator, Magistrates and their staff, Court  
Reporters, AV Technicians, Administrative Bailiff,  
Staff Attorney, Administrative Clerks, Unit  
Manager, Jury Manager, and Jury Commissioners

**ADULT PROBATION**  
Staff Include: Director,  
Deputy Director, Unit  
Managers, Office  
Manager, Fiscal  
Coordinator, Clinical  
Assessment Officer,  
Forensic Monitor,  
Probation Officers,  
Receptionist, and  
Administrative Clerks

**COURT DEPUTIES**  
Staff include: Chief,  
Lieutenants,  
Sergeants, Training  
Officer, Deputies

**REGIONAL COURT SERVICES**  
Staff Include: Director, Deputy  
Director, Office Manager, and  
Administrative Clerks

**HUMAN RESOURCES**  
Staff Include: Director, Payroll/  
Benefits Coordinator, HR  
Specialist

**Pre-Trial Booking**  
Staff Include: Unit  
Manager and Pretrial  
Assessment Officers

**Electronic Monitoring**  
Staff Include: Unit Manager, EM  
Supervision Officers, and EM Intake  
Technicians

**Pre-Trial Supervision**  
Staff Include: Unit Manager  
and Pretrial Supervision  
Officers

**Drug Testing**  
Staff Include: Unit Manager, Drug  
Testing Technician, Administrative  
Technician, and Drug Testing Monitors

# WAGE STUDY



In 2024, the Lucas County Common Pleas Court undertook a comprehensive wage study aimed at ensuring fair and competitive compensation for all court employees.



This study, conducted in collaboration with external consultants and human resources professionals, assessed current pay structures relative to industry standards and regional benchmarks.



The findings of the study highlighted areas for adjustment and provided valuable insights to guide future salary recommendations.

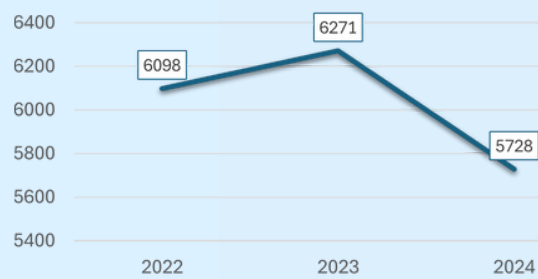


By aligning compensation with market trends, the Court aims to retain top talent, foster employee satisfaction, and maintain a high level of professionalism in its operations.

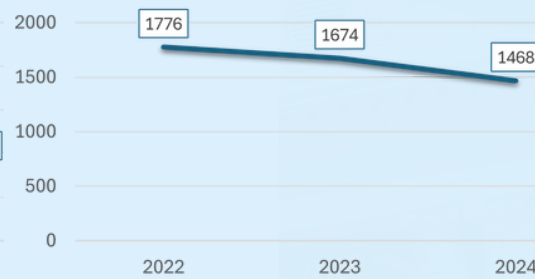


# INCOMING CASES

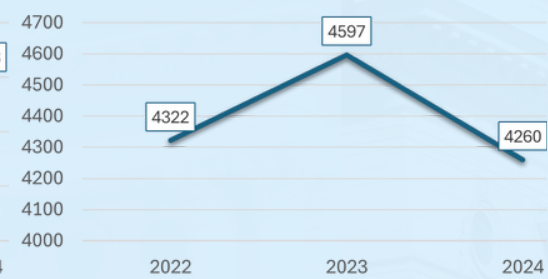
**New Total Cases**  
(filed, reactivated, or transferred in)



**New Criminal Cases**  
(filed, reactivated, or transferred in)

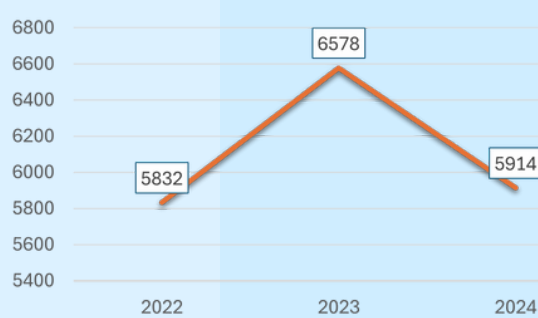


**New Civil Cases**  
(filed, reactivated, or transferred in)

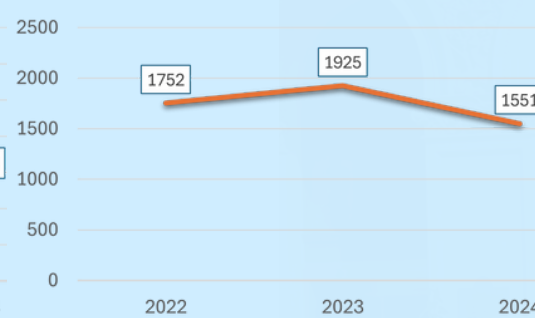


# OUTGOING CASES

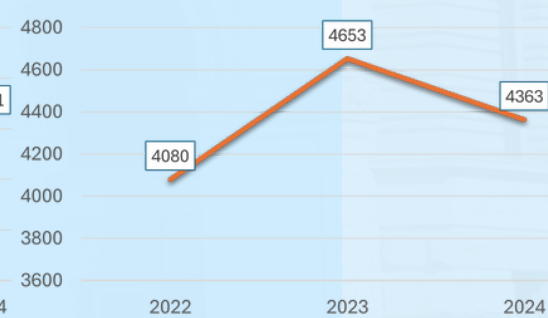
**Total Cases Terminated**



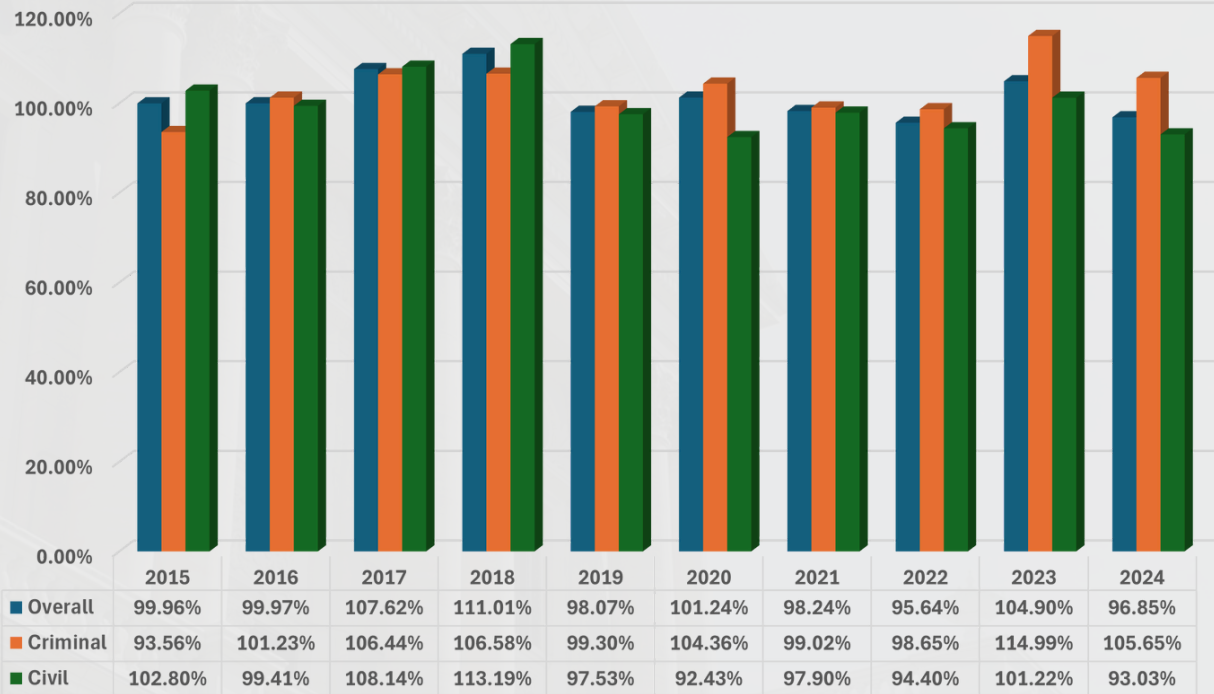
**Criminal Cases Terminated**



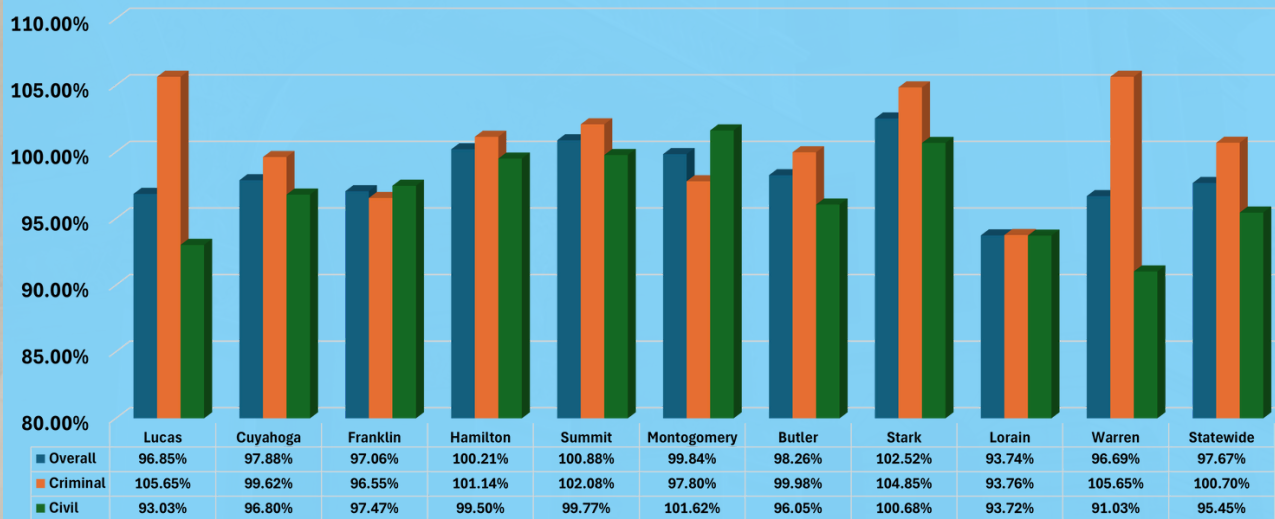
**Civil Cases Terminated**



# CLEARANCE RATES



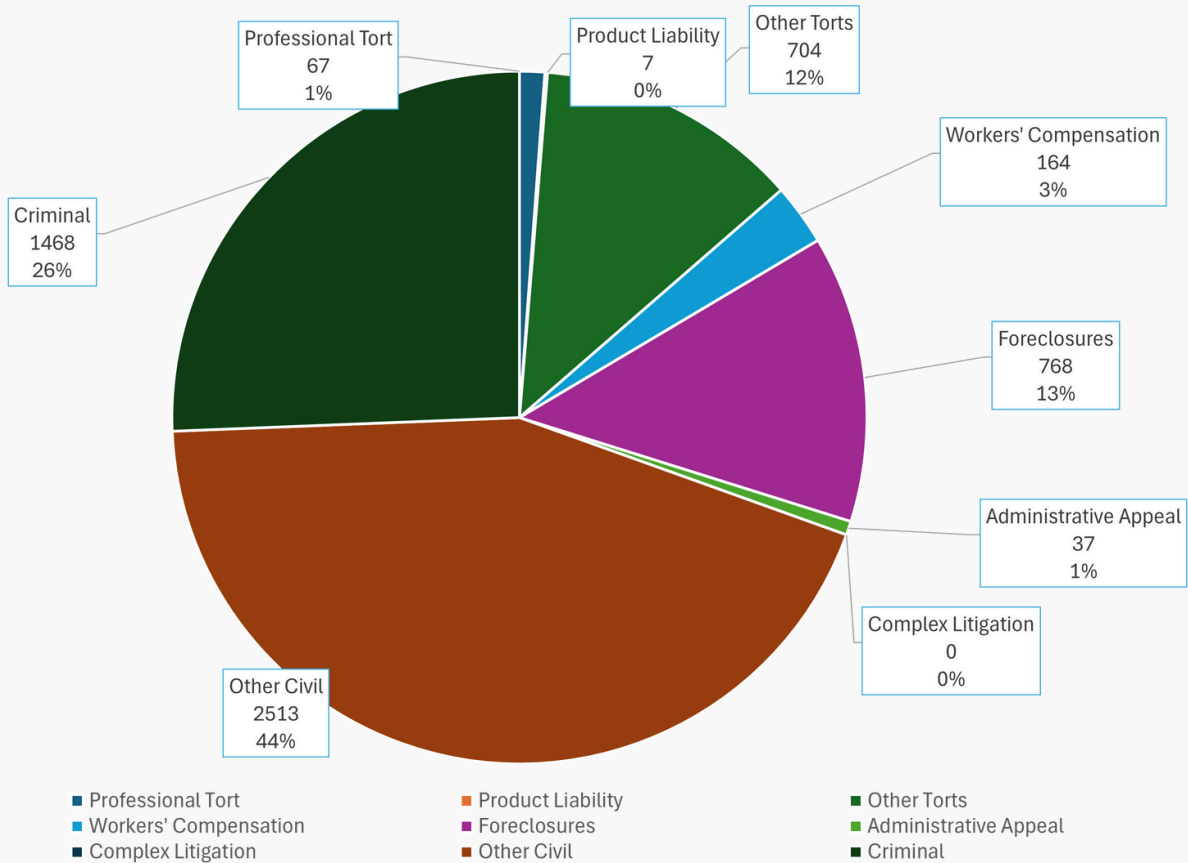
## Clearance Rates Statewide in 2024 (10 Most Populous Counties)



Note: Clearance rate is a statistical calculation that compares the number of cases filed during the year to the number of cases terminated during the same year. It is determined by dividing the total number of terminations by the total number of new filings, reactivations and transfers. It is expressed as a percentage and reported annually to the State of Ohio on the Court's Form A Report.



# CASES FILED BY TYPE



# 2024 FORM A

## Form A - General Division

Between 1/2024 To 12/2024

Lucas County Court of Common Pleas

Hon. Courtwide

	A	B	C	D	E	F	G	H	I	T	V
	Professional Tort	Product Liability	Other Torts	Workers' Compensation	Foreclosures	Administrative Appeal	Complex Litigation	Other Civil	Criminal	Total	Visiting Judge
Pending Beginning	79	3	673	134	348	13	10	858	524	2,642	8
New Filings	67	7	704	164	768	37	X	2,513	1,468	5,728	0
Reactivations and Transfers In	12	1	38	5	120	6	9	239	132	562	6
<b>Total Cases</b>	<b>158</b>	<b>11</b>	<b>1,415</b>	<b>303</b>	<b>1,236</b>	<b>56</b>	<b>19</b>	<b>3,610</b>	<b>2,124</b>	<b>8,932</b>	<b>14</b>

### TERMINATIONS BY:

Jury Trial	0	0	2	0	0	0	1	1	31	35	0
Court Trial	0	0	0	0	0	0	0	6	13	19	0
Settled/Dismissed Pre-Trial	7	0	166	31	14	0	2	75	68	363	0
Dismissal	43	3	435	105	282	10	2	413	101	1,394	4
Dismissal (Speedy/No Pros.)	3	0	38	5	4	5	0	214	0	269	0
Magistrate	0	0	1	0	2	0	0	711	X	714	0
Diversion/Arbitration	0	0	4	0	8	0	0	16	52	80	1
Plea (Original Charge)	0	0	21	0	401	0	0	477	157	1,056	0
Plea (Reduced Charge)	X	X	X	X	X	X	X	X	961	961	1
Unavailability of Party	5	0	2	0	71	0	0	29	126	233	0
Transfer	7	0	27	6	7	1	2	168	17	235	1
Referral to Private Judge	0	0	0	0	1	0	0	0	X	1	0
Bank. Stay/Int. Appeal	1	1	4	0	13	0	0	27	0	46	0
Other Terminations	16	2	47	15	77	22	2	302	25	508	1
<b>Total Terminations</b>	<b>82</b>	<b>6</b>	<b>747</b>	<b>162</b>	<b>880</b>	<b>38</b>	<b>9</b>	<b>2,439</b>	<b>1,551</b>	<b>5,914</b>	<b>8</b>

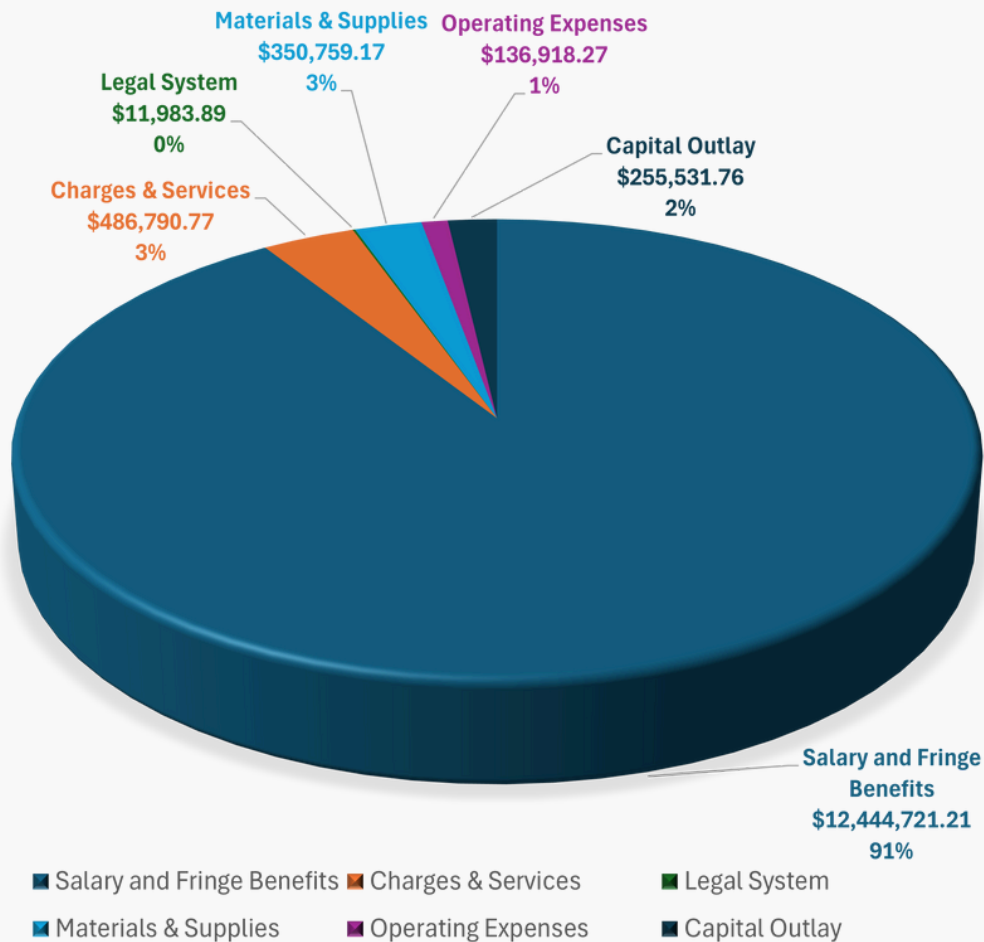
Clearance Rate	104%	75%	101%	96%	99%	88%	100%	89%	97%	94%	133%
----------------	------	-----	------	-----	-----	-----	------	-----	-----	-----	------

Time Guideline (Months)	<b>24</b>	<b>24</b>	<b>24</b>	<b>12</b>	<b>12</b>	<b>9</b>	<b>36</b>	<b>24</b>	<b>6</b>	<b>X</b>	<b>X</b>
Pending End	76	5	668	141	356	18	10	1,171	573	3,018	6
Over-Age Cases	3	0	3	8	6	3	1	4	63	91	0
Over-Age Rate	4%	0%	0%	6%	2%	17%	10%	0%	11%	3%	0%
Months Oldest Case Over-Age	6	0	16	4	3	10	8	2	11	X	0
Subm./Awaiting, Over-Age	0	0	0	1	0	0	0	0	12	13	0

Note: X indicates that the measure is not applicable to the case type.



# COURT EXPENDITURES IN 2024



The 2024 General Fund Budget appropriation for the Common Pleas Court, General Division, was set at \$14,222,436.38. The Court is pleased to report that we finished the fiscal year under budget, with General Fund expenses totaling \$13,686,704.97.

The 2024 General Fund expenditures, listed by Department, were as follows:

Judicial Administration Expenses = \$7,091,752.17: This included funding for the following departments: Judicial, Administration, Bailiffs, Jury Commission, Judicial Staff Attorneys, Magistrates, Treatment Court, Dispute Resolution, Court Reporters, and A/V Tech.

Regional Court Services Expenses = \$3,601,276.39: This included funding for the following departments: Centralized Drug Testing, Electronic Monitoring, and Pre-Trial Services.

Adult Probation Expenses = \$2,993,676.41

# AV / TECH



In 2024, the Lucas County Common Pleas Court – General Division made significant strides in modernizing courtroom technology with the installation of a new Courtroom Recording and Presentation system.



This comprehensive upgrade enhanced the quality and reliability of audio and video recording, ensuring accurate and secure documentation of all proceedings.



The system also improved evidence presentation capabilities, allowing for seamless integration of digital exhibits and real-time display for judges, juries, attorneys, and public observers.



These improvements support both in-person and remote participation, reflecting the Court's continued commitment to accessibility, transparency, and operational efficiency.



**The AV Tech team was instrumental in managing the installation, providing user training, and ensuring a smooth transition across multiple courtrooms.**



---

# ADULT PROBATION

Ashley Richardson  
Director of Adult Probation



Amanda Wilson  
Deputy Director of Adult Probation

---

# LUCAS COUNTY ADULT PROBATION DEPARTMENT

Established in 1950, the Lucas County Adult Probation Department provides supervision of individuals ordered to Community Control in lieu of incarceration by the Lucas County Common Pleas Court. The department serves as a major partner in the justice system whose overall mission is to carry out orders from the Court to rehabilitate offenders in a cost-effective community-based setting, while preserving public safety. We strive to hold offenders accountable while promoting positive behavior change to effectively reduce recidivism and support those whose lives have been impacted by crime.



## PROBATION STAFF

Director

Deputy Director

Administrative Clerks

Fiscal Coordinator

Office Manager

Unit Managers

Clinical Assessment Officer

Intake Officer

Supervising Probation Officers

Investigative Probation Officers



# OFFENDER SUPERVISION



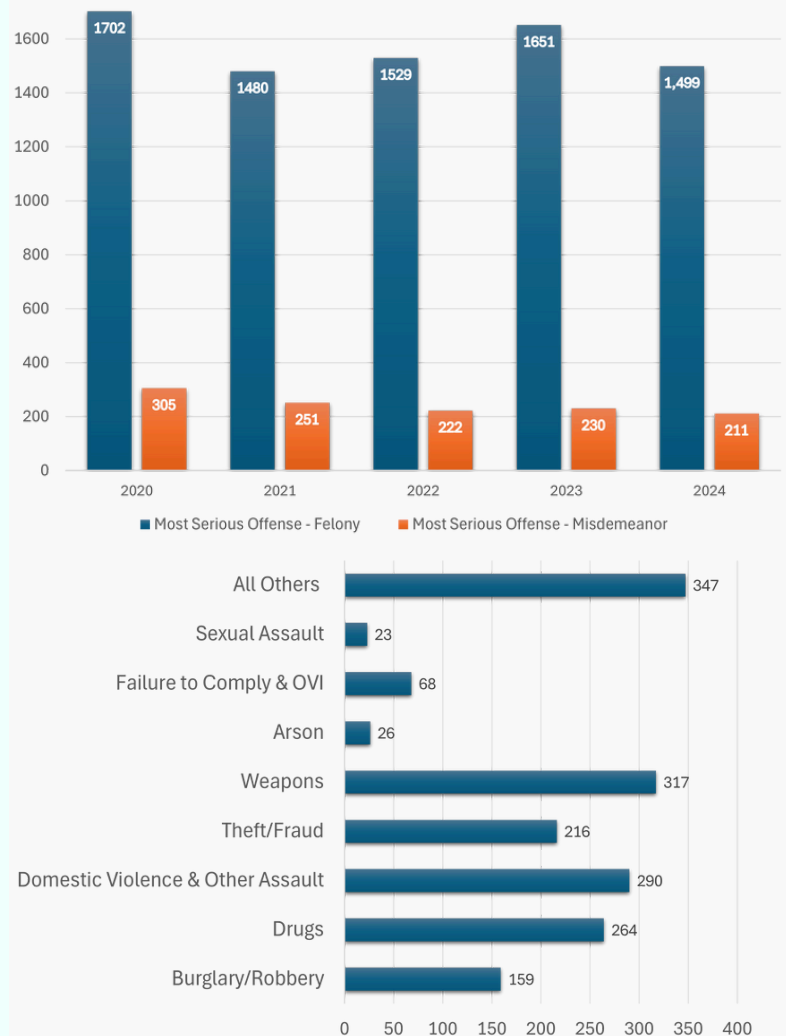
As of January 1, 2024, the department supervised 1,880 offenders. At this same time, 78 defendants were actively undergoing a presentence investigation, and another 175 defendants were being supervised in the Pretrial Diversion program. Throughout the year, 799 new probationers were placed on Community Control, and another 969 were terminated or removed from supervision. By year's end, LCAPD was supervising a total of 1,710 probationers.



Of those probationers, 88% were under supervision for at least one (or more) felony conviction(s), and another 12% of probationers were under supervision for misdemeanor (only) conviction(s).



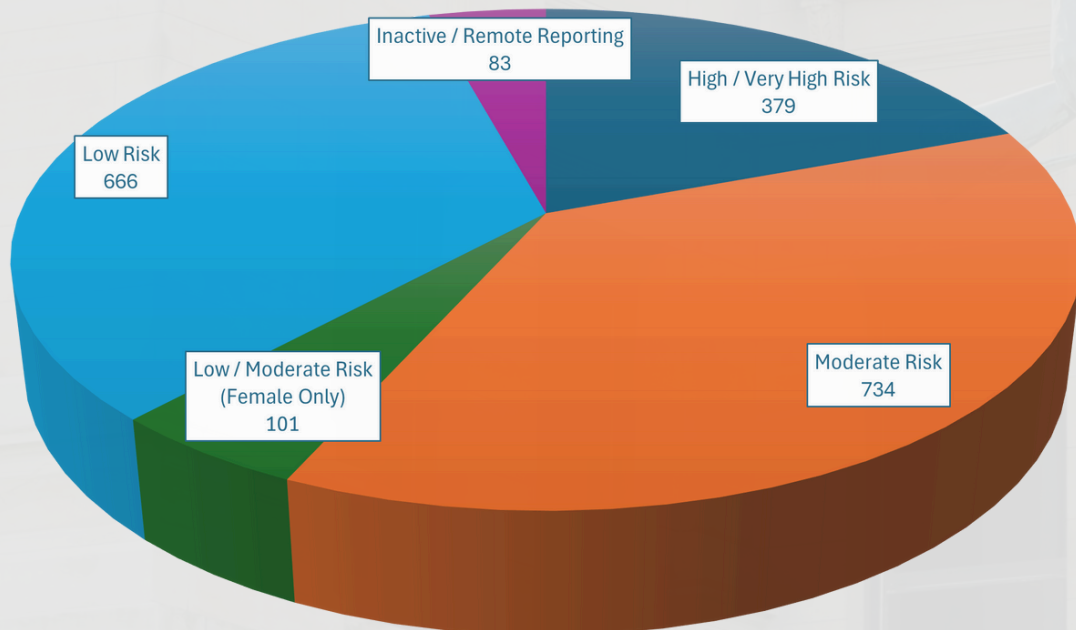
Of these convictions, the most serious offense for which each probationer was convicted is as follows:



# CASELOAD BY RISK LEVEL

The Probation Department supervises offenders ordered to Community Control using an evidence-based risk reduction model. Probationers are assigned to caseloads based upon their identified risk for recidivism and the needs they present with.

As of December 31<sup>st</sup>, 2024, the following chart depicts probationer assignment by risk level:

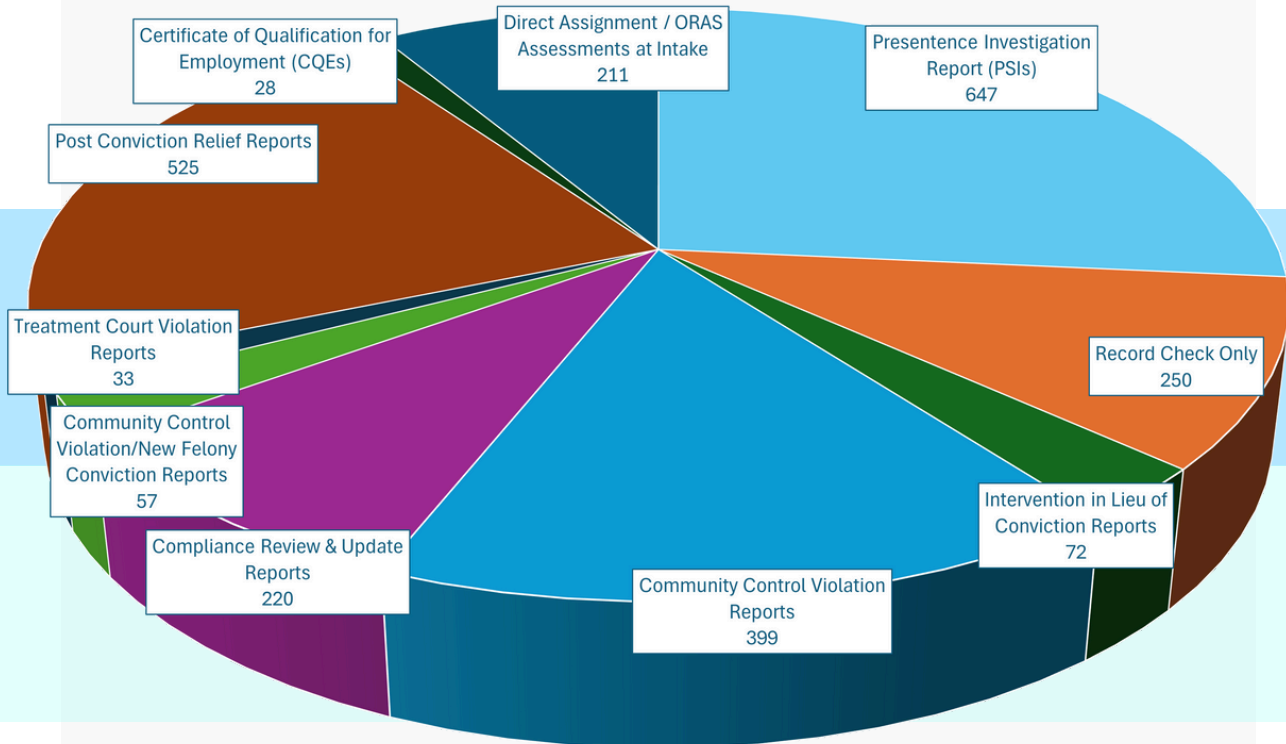


■ High / Very High Risk ■ Moderate Risk ■ Low / Moderate Risk (Female Only) ■ Low Risk ■ Inactive / Remote Reporting



# PROBATION DEPARTMENT REPORTS

A primary function of the Probation Department is to gather and provide information to the Court at various stages of the criminal justice process. The department completed and forwarded to Court 2,442 reports during 2024. A breakdown of the reports submitted is below:



- Presentence Investigation Report (PSIs)
- Intervention in Lieu of Conviction Reports
- Compliance Review & Update Reports
- Treatment Court Violation Reports
- Certificate of Qualification for Employment (CQEs)
- Record Check Only
- Community Control Violation Reports
- Community Control Violation/New Felony Conviction Reports
- Post Conviction Relief Reports
- Direct Assignment / ORAS Assessments at Intake

# PROBATION DEPARTMENT REPORTS

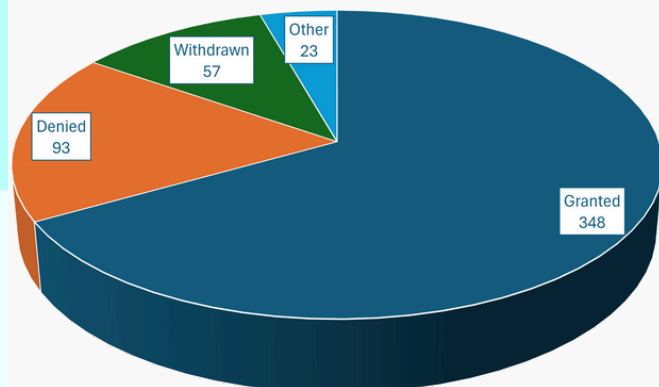
## POST-CONVICTION RELIEF REPORTS COMPLETED

525

## SEALING / EXPUNGEMENT OF RECORDS

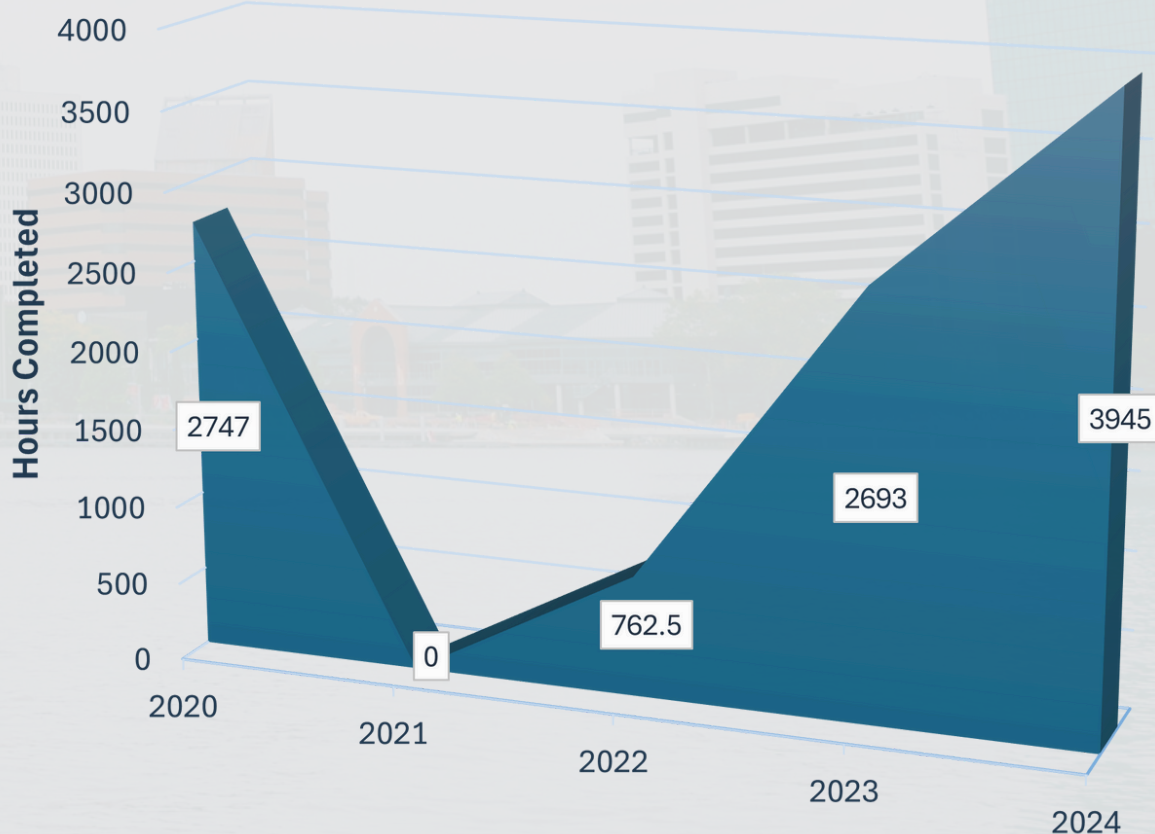
Of those cases before the Court for sealing or expungement in 2024, 67% were granted, 18% were denied, 11% were withdrawn by the applicant, and another 4% had dispositions listed as "Other." An additional 8 cases that were successfully completed in Treatment Court had their records sealed upon completion.

Of the reports prepared by the Probation Department, post-conviction relief reports help to clear the record of dismissal or conviction, as well as aid in the determination of relief from certain convictions for those individuals that apply. The reports consist of motions for sealing and expungement of criminal records, petitions for relief from weapons disability, and Certificates of Qualification for Employment (CQEs), among others. The Probation Department prepared 525 post-conviction relief reports during 2024.



# COMMUNITY SERVICE

A total of 99 probationers (69 Community Control and 30 Pretrial Diversion) completed a total of 3,945 hours of Community Service work during 2024, resulting in a total of \$39,450 of labor given back in service hours to the community.





---

# FORENSIC MONITOR

At year end, the Forensic Monitor was supervising 69 defendants found Not Guilty by Reason of Insanity (NGRI) or Incompetent to Stand Trial – Unrestorable – Criminal Court Jurisdiction. The Forensic Monitor serves as a liaison between Northwest Ohio Behavioral Healthcare, local treatment agencies, and the Court. This position is responsible for ensuring the supervision of these individuals once they return to the community. During 2024, there were 12 individuals whose commitment to the Court had expired.

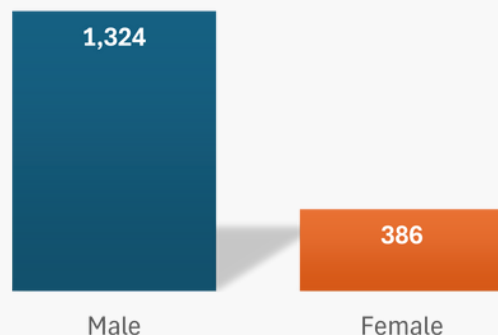
---

**69**  
**Defendants**

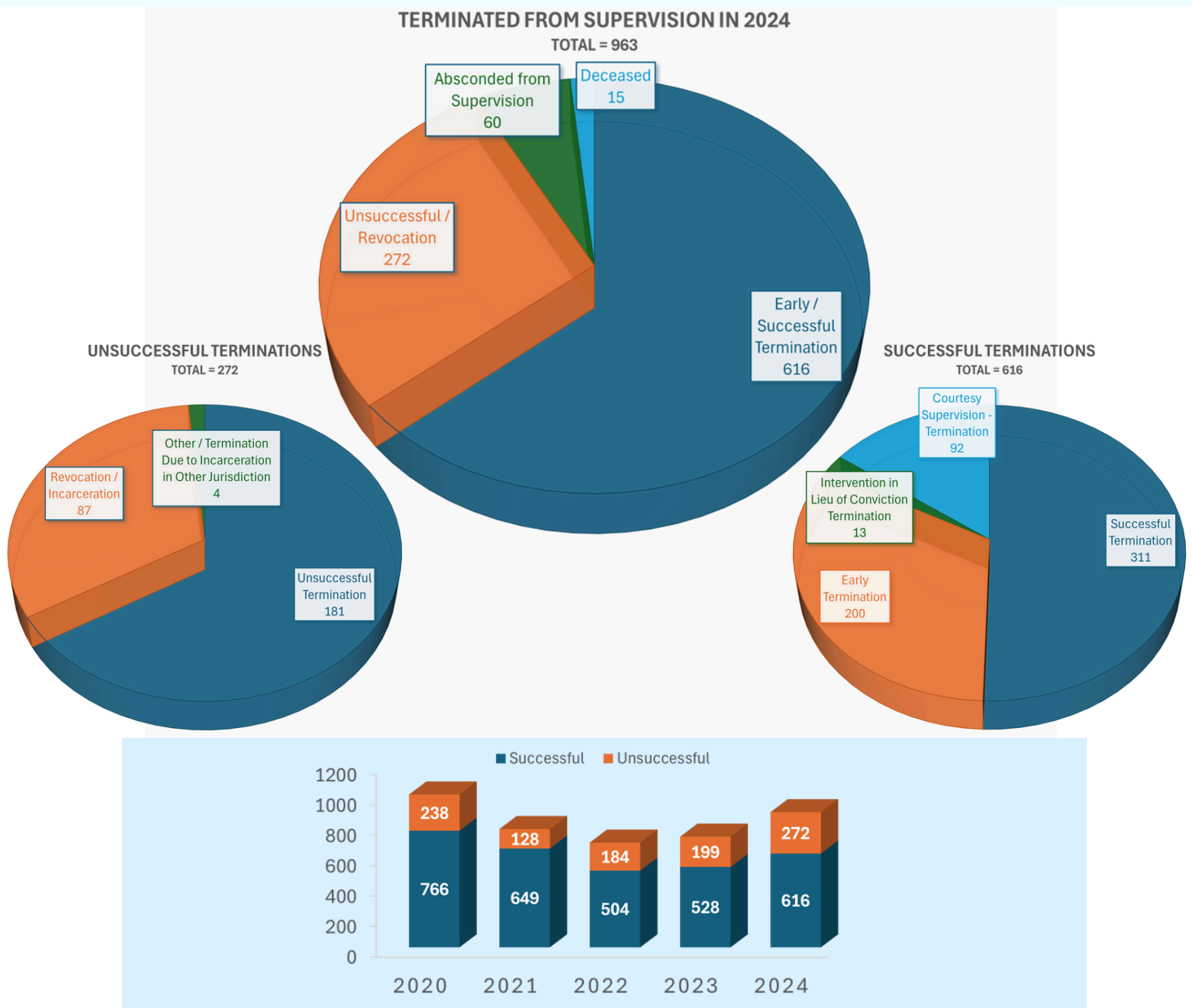
**12**  
**EXPIRED  
COMMITMENTS**

---

# PROBATIONER STATISTICS



# TERMINATIONS FROM PROBATION



---

# INTENSIVE SUPERVISION / HIGH RISK PROBATION



The Intensive Supervision/High Risk probation unit, funded by the Community Corrections Act grant through the Bureau of Community Sanctions, oversees those defendants whose felony level offenses may have warranted state level incarceration, however, were placed on Community Control. This unit supervises those offenders granted Judicial Release, as well as several specialized caseloads.



**Mental Health Caseload (2):** Felony level offenders with a recent diagnosis of a severe and persistent mental illness and are at a moderate to high risk of recidivism may be placed on this caseload. Two Probation Officers overseeing these caseloads work closely with community treatment agencies, including the Unison ACT (Assertive Community Treatment) Team, which uses a multidisciplinary approach to deliver comprehensive community based behavioral health services.



**Sex Offender Caseload (1):** Felony offenders sentenced for an offense under Chapter 2907 (Sex Offenses) of the Ohio Revised Code, are placed on this caseload and supervised by a Probation Officer with multiple certifications in overseeing a population of sex offenders. The Probation Officer facilitates group programming using the Cognitive Behavioral Interventions for Sexual Offending (CBISO) curriculum, ensuring that offenders complete 52 sessions geared toward increasing the value participants place on prosocial thoughts and choices.



**Interpersonal Violence Caseload (1):** Felony offenders sentenced for a Domestic Violence offense or those whose offenses are related to a pattern of relational violence are assigned to this caseload and supervised by a Probation Officer specially trained in this topic. Two supervising Probation Officers within the department are certified in the Cognitive Behavioral Interventions for Interpersonal Violence (CBI-IPV) programming through the University of Cincinnati. Since the onset of the CBI-IPV groups in late 2023, 4 groups of offenders have completed a 30 week course.



# INTENSIVE SUPERVISION / HIGH RISK PROBATION



The Intensive Supervision Unit of the Probation Department admitted 260 probationers and terminated 286 probationers from the program.

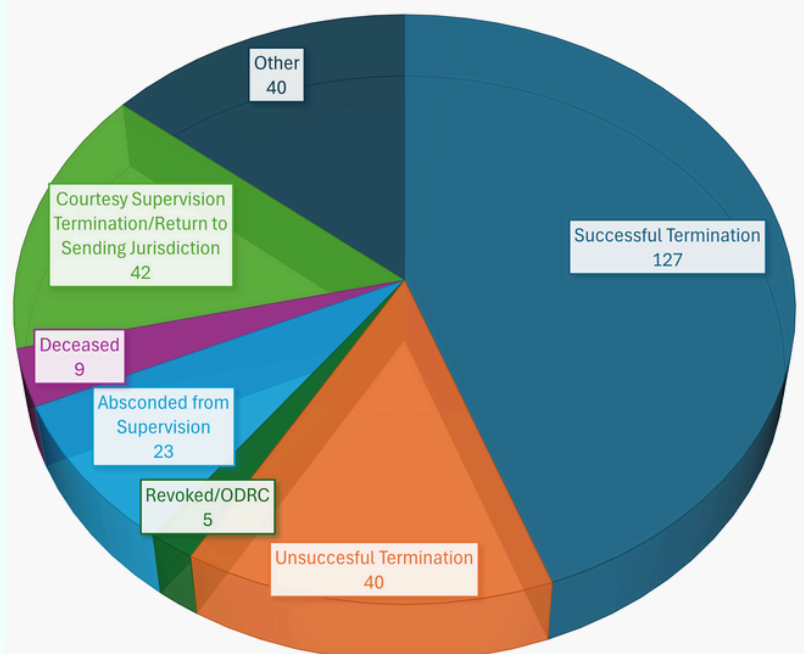
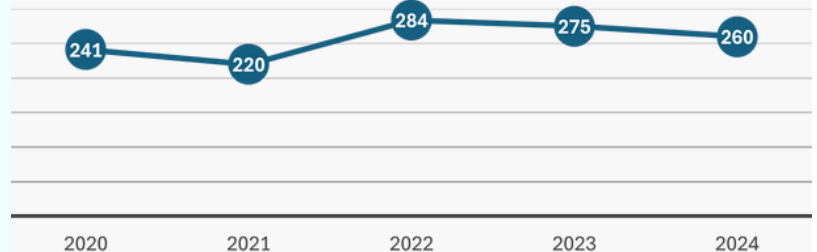
**ADMITTED**  
**260**

**TERMINATED**  
**286**



Of the terminations, 127 defendants were successfully terminated from supervision (44%), 40 were terminated unsuccessfully (27%), 5 had their supervision revoked resulting in state level incarceration (2%), 23 absconded from supervision (8%), and 9 were deceased (3%). An additional 42 probationers were under courtesy supervision from another county and were terminated/returned to their sending county, and another 16% had terminations listed as "other."

ISP Admissions



# REGIONAL COURT SERVICES

Michelle Butts  
Director of Regional Court Services



Grant Chaffee  
Deputy Director of Regional Court Services



---

# LUCAS COUNTY REGIONAL COURT SERVICES

Regional Court Services plays an integral role in the criminal legal system in Lucas County by providing substance use testing, electronic monitoring supervision, and pretrial assessment and supervision to all criminal courts in the County.

During 2024, the primary focus of the department was on quality assurance and continuous quality improvement.

Regional Court Services employs 44 full-time and 5 part-time dedicated individuals. Each staff member is obligated to maintain the integrity of the Department and provide the judiciary with the highest possible level of service.



## REGIONAL COURT SERVICES STAFF

Director

Deputy Director

Administrative Clerks

Office Manager

Unit Managers

Pretrial Supervision Officers

Electronic Monitoring Supervision  
Officers

Electronic Monitoring Intake Technician

Drug Testing Technician

Administrative Technician

Drug Testing Monitors

Pretrial Assessment Officers



# CENTRALIZED DRUG TESTING UNIT (CDTU)

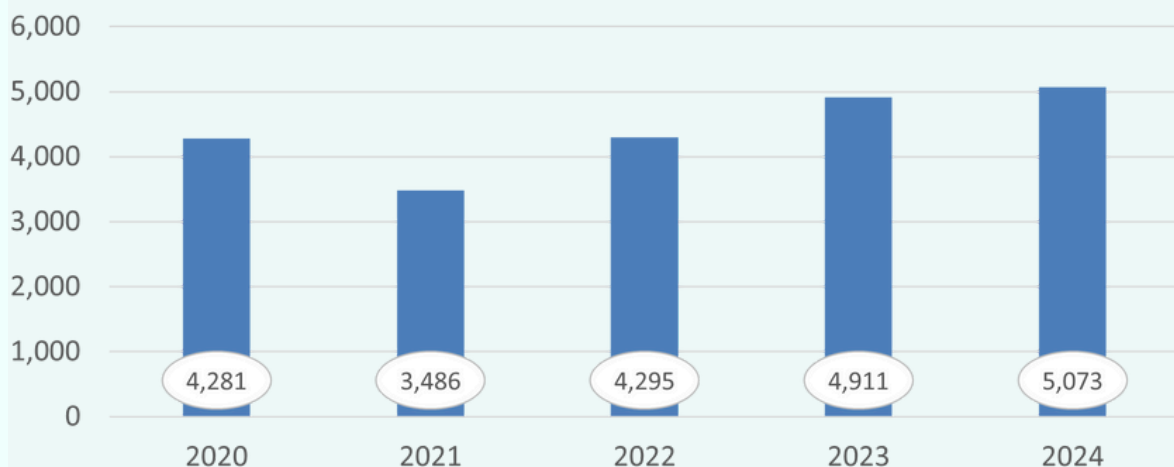
Centralized Drug Testing Unit provides forensic urinalysis testing for defendants from Common Pleas Court, as well as the municipal courts and other area agencies.

In order to keep up with changing substance use trends, during 2024 CDTU increased the standard number of substances it tested per sample from five to eight, and it eliminated testing for ETG.

Each year, CDTU obtains its American Bioanalyst Certification. This certification indicates that the results generated by the Beckman Coulter DxC 700 AU Clinical Chemistry system are accurate and confirms that the staff working in the lab are in compliance with all testing procedures. CDTU continues to achieve 100% on all of its certifications, which are performed quarterly every year.

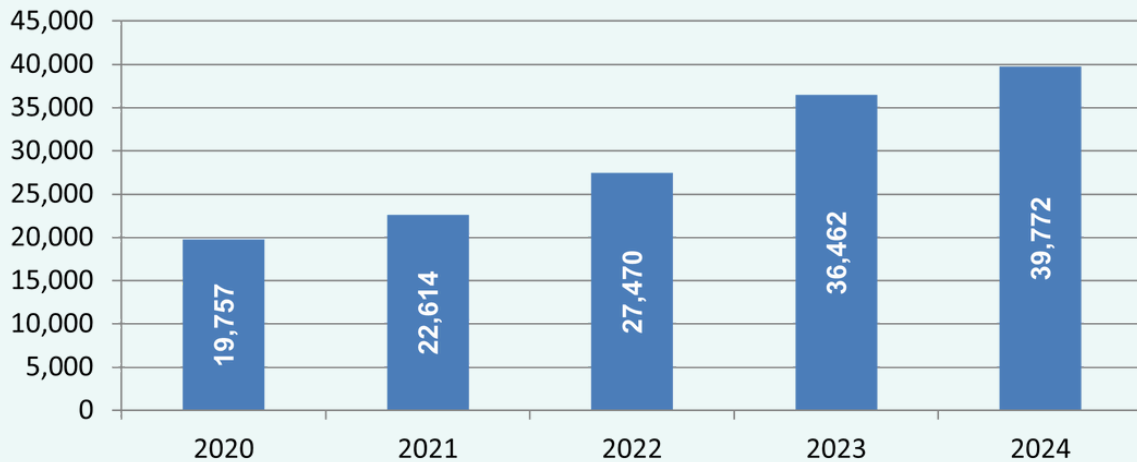
## Substance Use Testing Characteristics

Number of Clients Tested  
2020 - 2024

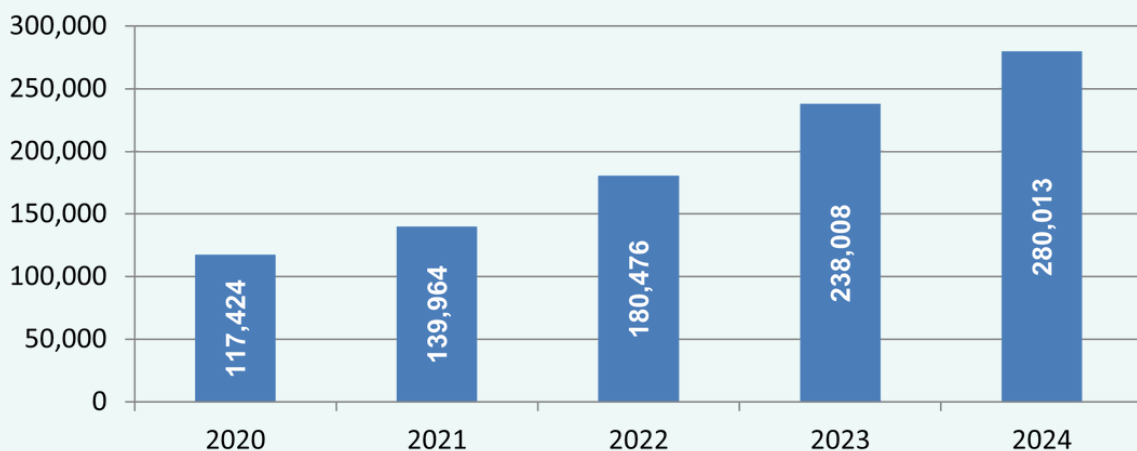


# Substance Use Testing Characteristics

Number of Specimens Tested  
2020 - 2024



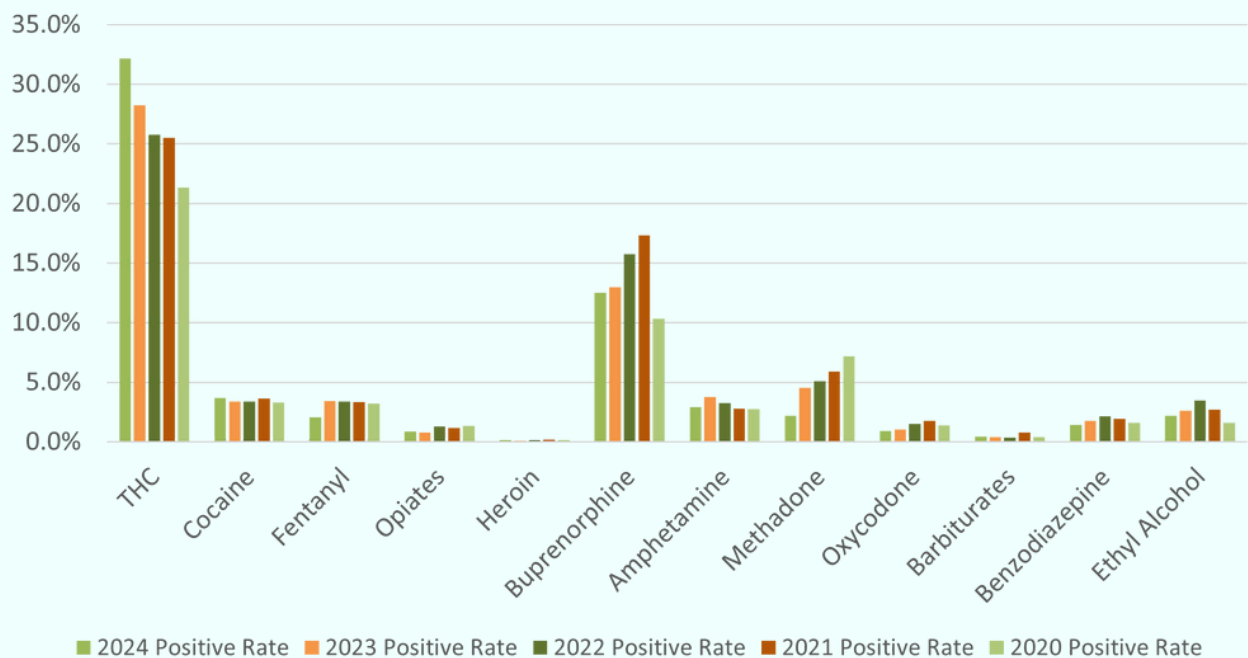
Number of Substances Tested  
2020 - 2024



# SUBSTANCES OF ABUSE

Positivity rates help us understand usage trends. They are determined by the percentage of specimens that tested positive for any given substance. During 2024, marijuana (THC) continued to test positive most often, followed by Buprenorphine and Cocaine.

Urinalysis Positivity Rates

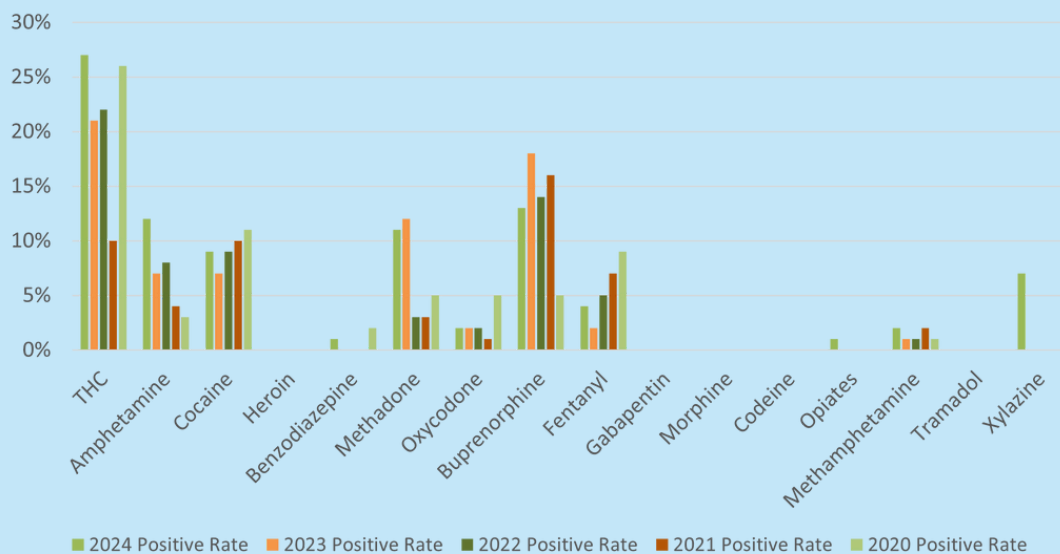




# SUBSTANCES OF ABUSE

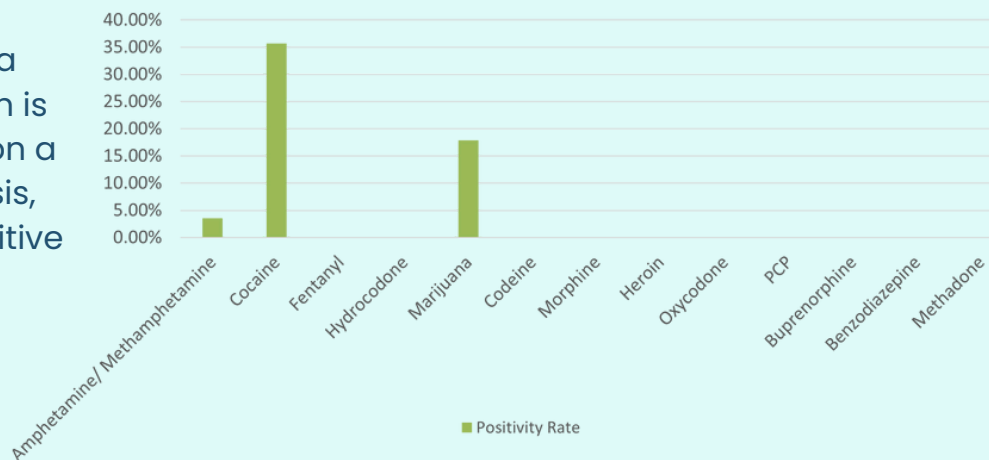
In addition to urinalysis testing, Centralized Drug Testing administers oral swab testing under certain circumstances. Oral swabs test all substances that could be screened for in a urine specimen. Oral swabs will not always yield the same results as urinalysis testing due to different detection windows and cutoff values. Yet, positivity rates by substance for oral swabs compare to those of urinalysis.

Oral Swab Positivity Rates



Sweat Patch Positivity Rate

Testing via sweat patch is performed on a limited basis, with few positive results.



---

# ELECTRONIC MONITORING (EM)

Regional Court Services' Electronic Monitoring program provides intensive supervision services to most of the courts in Lucas County through Global Positioning Satellite (GPS) and Transdermal Alcohol Detection (TAD) technology. These units are made available to all courts within the County through contractual agreement with Sylvania and Toledo Municipal Courts and other agreements with County administrators. Additionally, GPS units continue to be utilized with defendants who are ordered into the County's Work Release program.



GPS Units  
Deployed

**2024**



TAD Units  
Deployed

**346**



Simultaneous  
Deployment

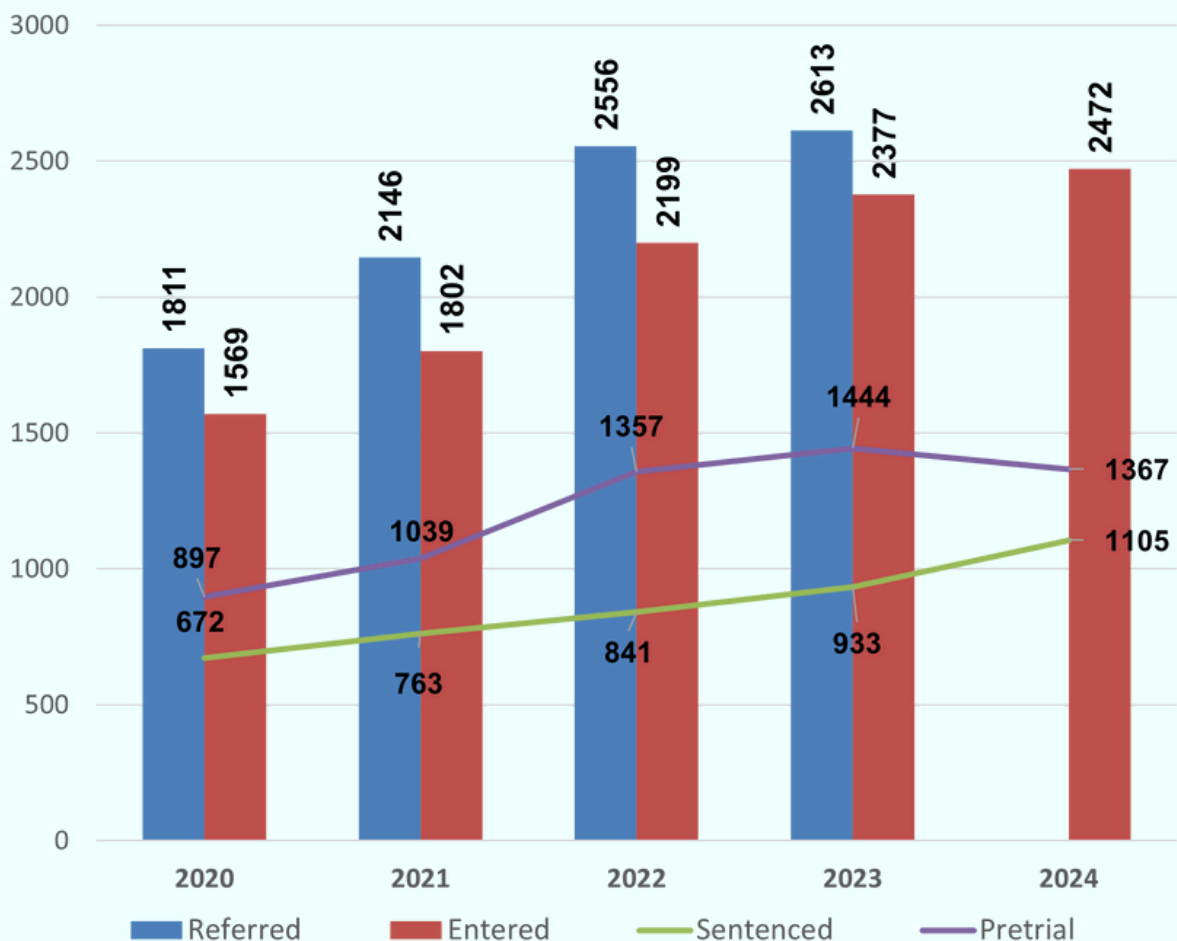
**102**



# DEFENDANT POPULATION

The number of defendants placed in the Electronic Monitoring program continued its upward trend through 2024. Of those placed, 55.3% were in pretrial status and awaiting resolution of their case. Traditionally not all clients who are referred to EM are able to be placed in the program. Some are found to be ineligible, while others had their EM condition modified, revoked or stayed prior to placement or had other cases or bonds that prevented placement. Data regarding the total number of clients referred to Electronic Monitoring during 2024 was unavailable.

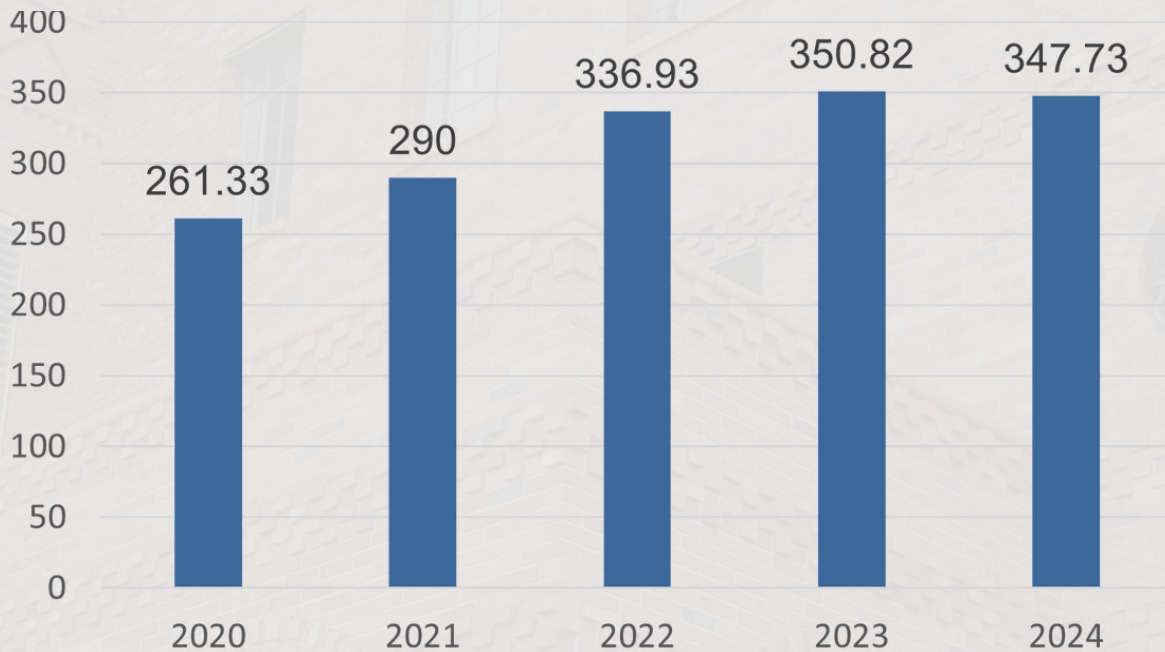
## New Defendants



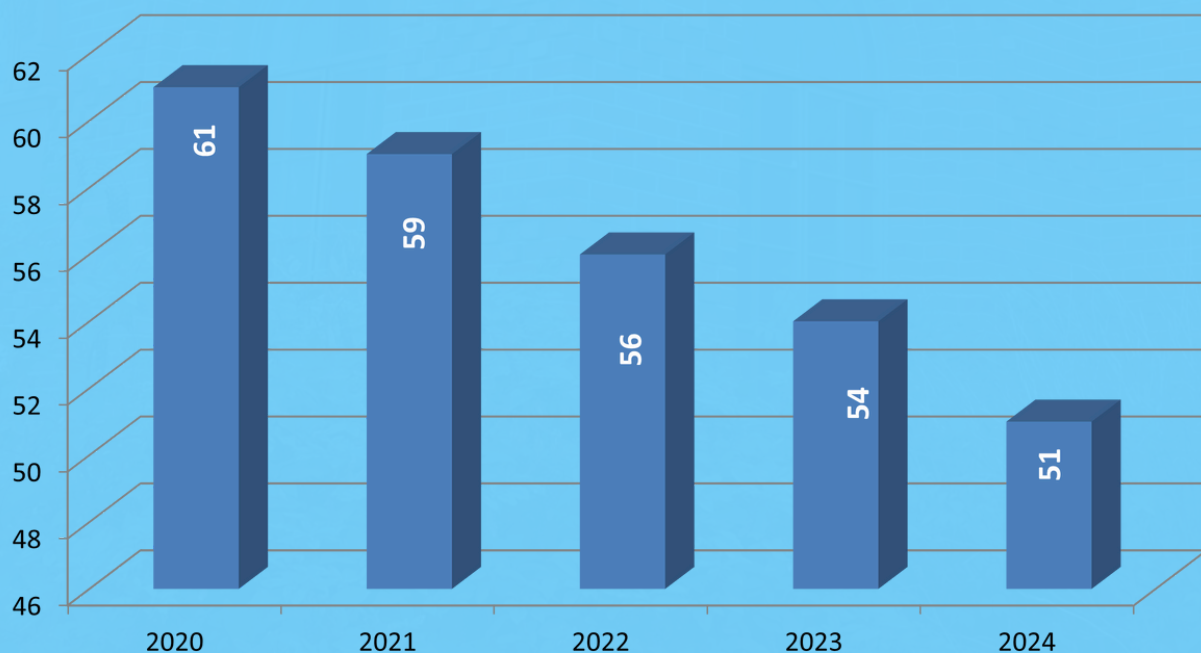


# DEFENDANT POPULATION

## Average Daily EM Population



## Average Number of Days Served



# PRETRIAL SERVICES

Pretrial Services is responsible for the processing of defendants at arrest and subsequent monitoring of defendants placed on supervised release.

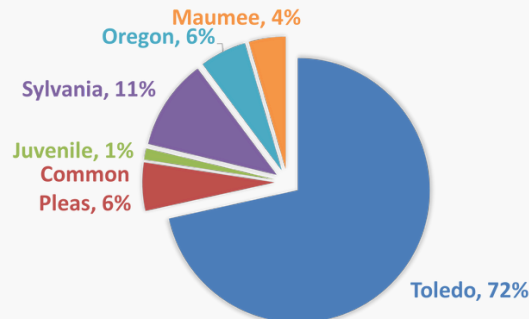
The primary focus is on court appearance, public safety and the use of evidence-based practices.

## PRETRIAL BOOKING

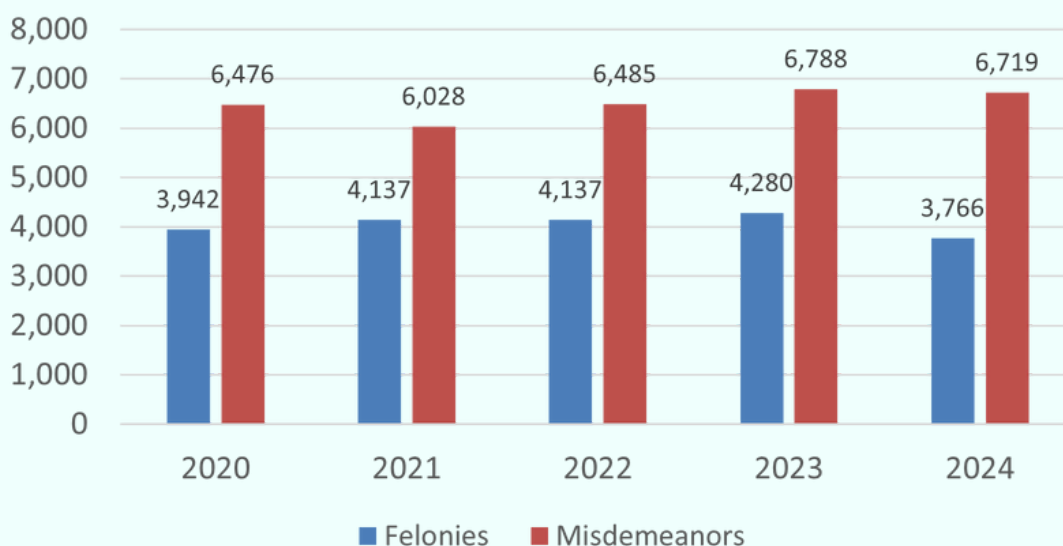
The Pretrial Assessment Officers in the Pretrial Booking area of the Lucas County Corrections Center complete risk-based pretrial assessments on nearly all booked defendants to assist judicial officers from all five criminal courts in the County with making bond decisions. The assessment predicts the likelihood of a defendant appearing in court, committing a new crime while awaiting trial and the probability of any new crime being violent. Nearly 36% of assessments are completed on felony cases. In addition, Pretrial Assessment Officers assist the Lucas County Sheriff's Office with release of defendants.

### Pretrial Assessments by Court

2020-2024



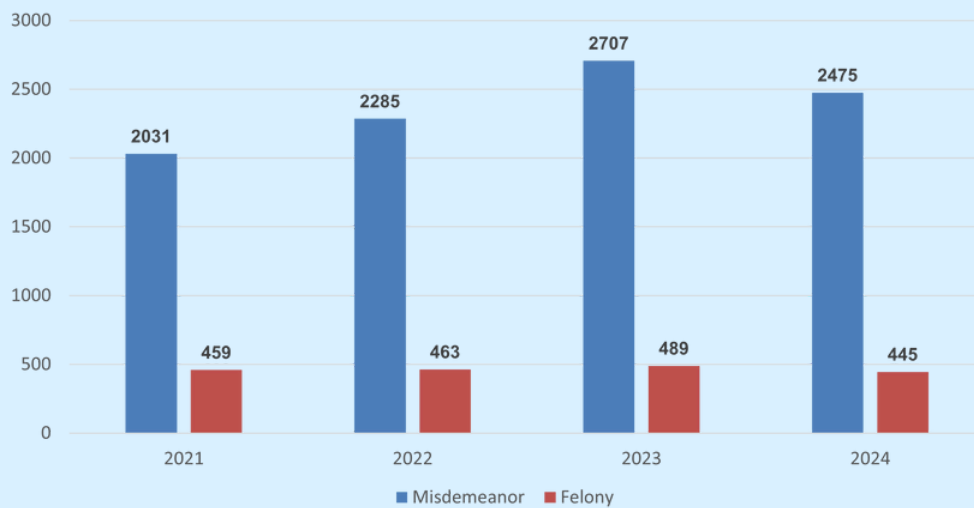
### Pretrial Assessments by Charge Type



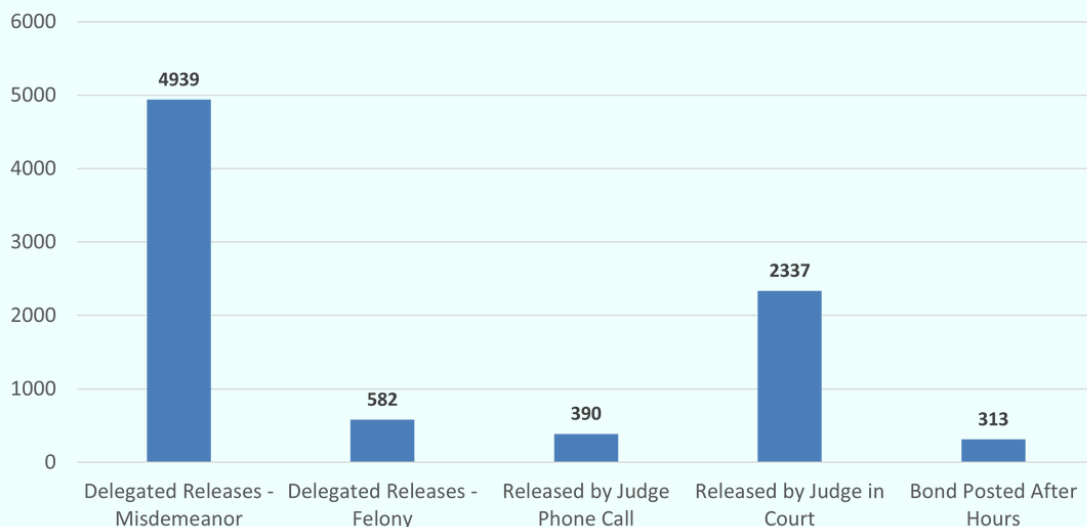
# PRETRIAL BOOKING

Pretrial Assessment Officers assist the Lucas County Sheriff's Office with release of defendants from the pretrial detention facility. Pursuant to Lucas County's Pretrial Jail Population Management Policy and best practices in the pretrial legal system, pretrial defendants who are booked with low-level, non-violent, no human victim or sexually-oriented offenses and who are assessed as having a higher probability of appearing in court and remaining arrest free are able to be released prior to seeing a Judge. These are referred to as delegated releases. During 2024, a total of 2,920 defendants with 5,521 cases met criteria for this release type. Pretrial Assessment Officers execute paperwork for own recognizance releases that are ordered by Judges, either by phone or as a result of a court proceeding. They also assist with the cash bonds that are posted after normal court business hours.

## Delegated Releases



## 2024 Releases by Type



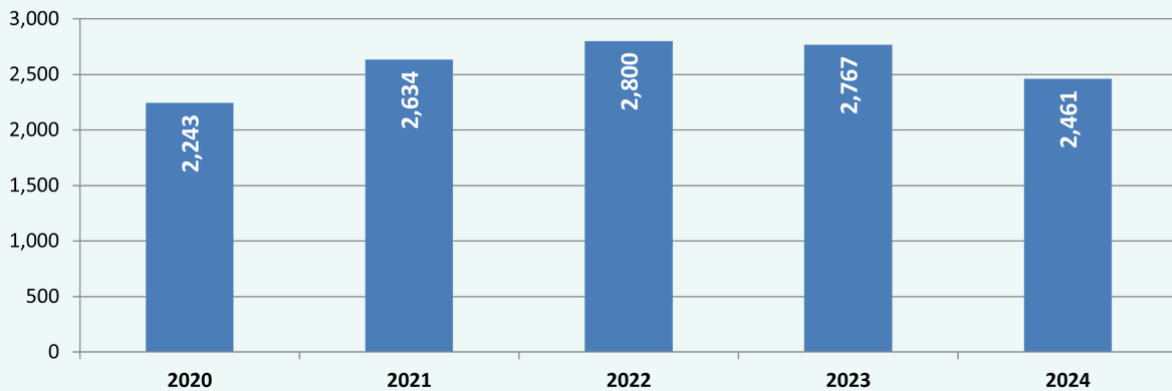


# PRETRIAL BOND SUPERVISION

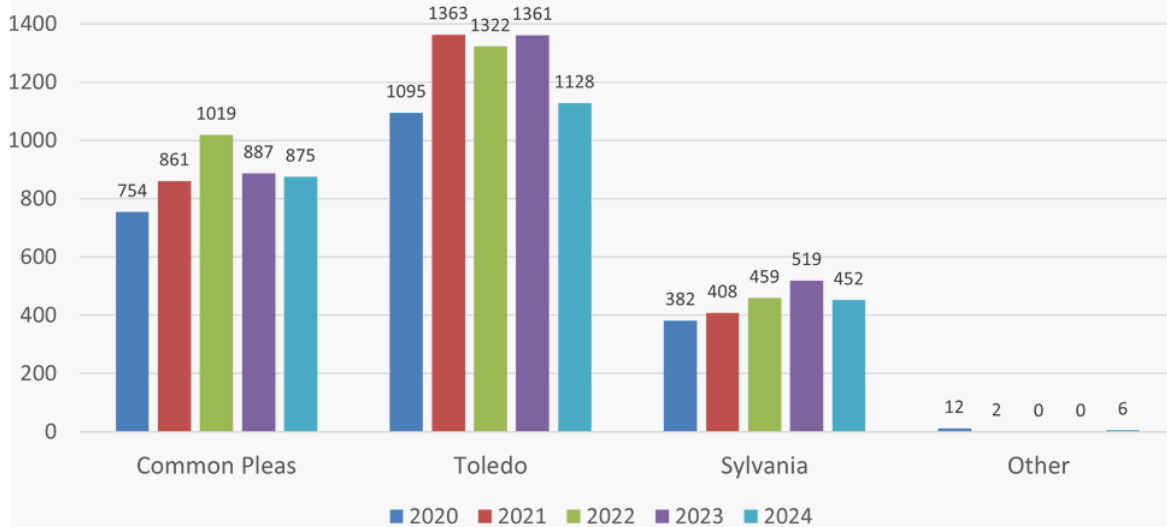
Pretrial Supervision Officers supervise defendants who are released on Supervised Own Recognizance or Monitored Own Recognizance bonds and monitor substance use testing orders, prohibitions against defendant contact with victims, and any other conditions as set by the Court. Most violations of conditions of bond are first managed internally through graduated misconduct responses before being reported to the Court.

## DEFENDANT POPULATION

Pretrial Supervision Placements



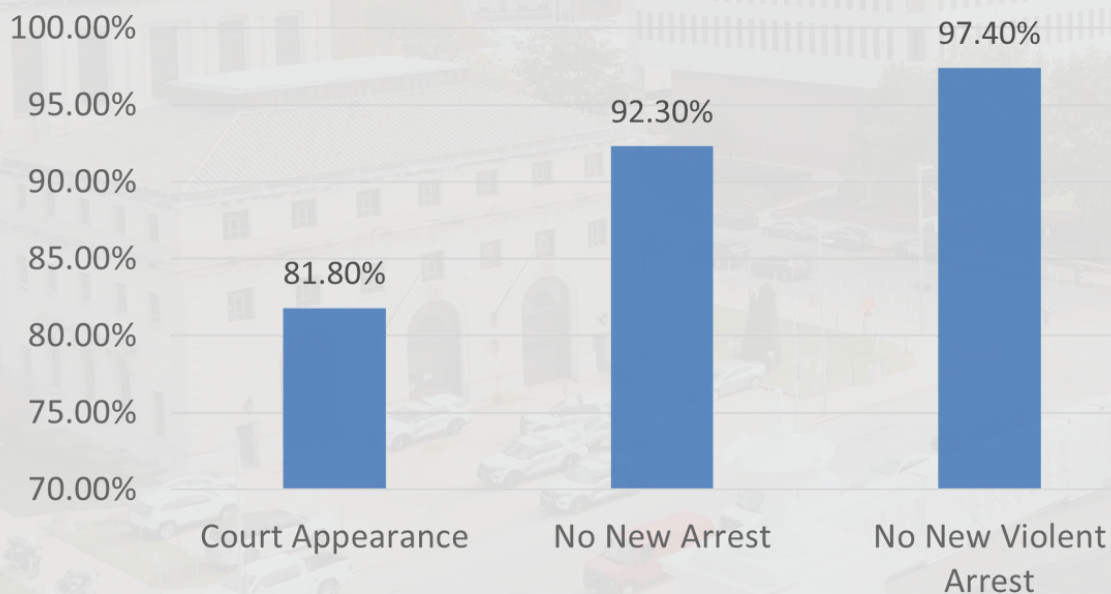
Pretrial Supervision Placements by Court



# PRETRIAL OUTCOMES

Pretrial supervision successful outcomes are measured by court appearance and no new arrests. Outcome data is recorded by Pretrial Supervision Officers.

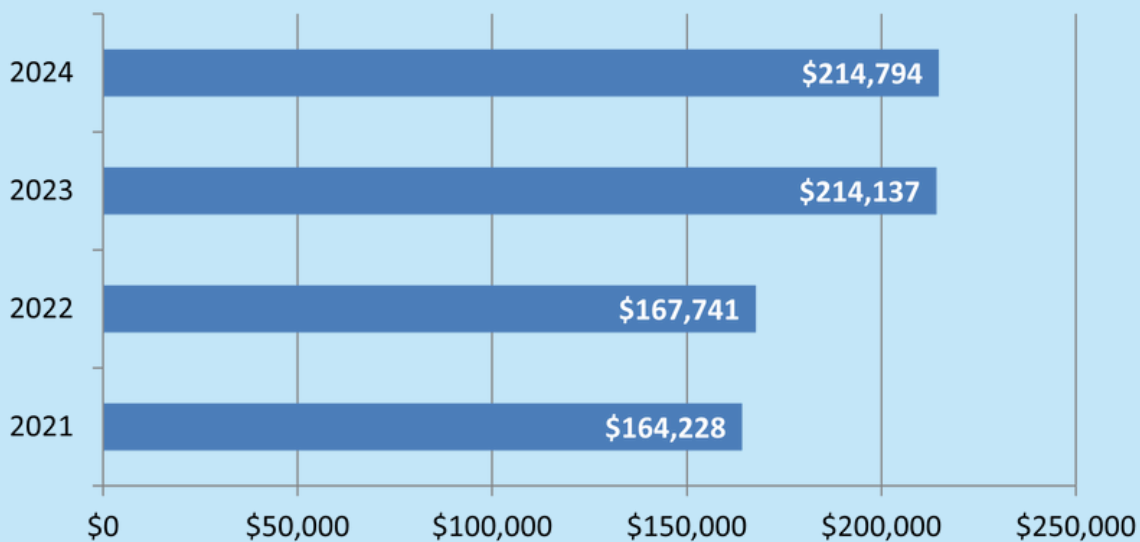
Pretrial Supervision Success Rates



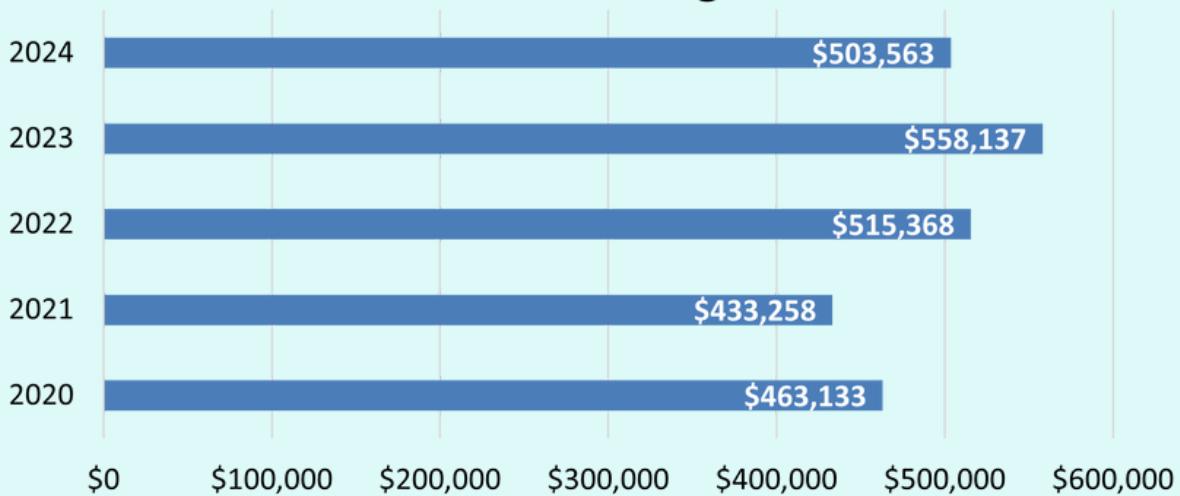
# DEPARTMENT REVENUE

Fees for substance use testing and electronic monitoring services are assessed to defendants and/or agencies with whom Regional Court Services has agreements. Fees are collected by Regional Court Services staff and returned to County funds as revenue.

## Centralized Drug Testing Revenue



## Electronic Monitoring Revenue





# JURY COMMISSION

Michelle Heffner  
Jury Manager





# JURY COMMISSION

**22**  
**JUDGES SERVED**

During 2024, the Jury Commission Office continued to render service to all divisions of the Lucas County Common Pleas Court and to the Toledo Municipal Court. A total of twenty-two (22) Judges are served through the centralized jury pool system.

**\$15** /Per Day  
(Serving one half day)

The Court operates on a one-week term of service, which requires prospective jurors to be on stand-by status for five specific days. The term for jury service is either five days, or if selected as a trial juror, the duration of one trial. Only the number of jurors sufficient to respond to the jury trials confirmed for the following day are instructed to report. Only those jurors who report to the courthouse for jury service are paid. During 2024, the Court compensated jurors at the rate of \$15.00 per day for prospective trial jurors serving one-half day and \$25.00 per day for prospective trial jurors serving more than one-half day and seated trial jurors.

**\$25** /Per Day  
(Serving more than one half day)

**25,050** Summons  
Received

**3,698** Reported  
for Duty

**41** Panels Sent  
to Trial

During 2024, 25,050 citizens received a summons for trial jury service, 3,698 individuals actually reported to the courthouse for jury service, and 41 panels were sent to a courtroom to begin a jury trial.

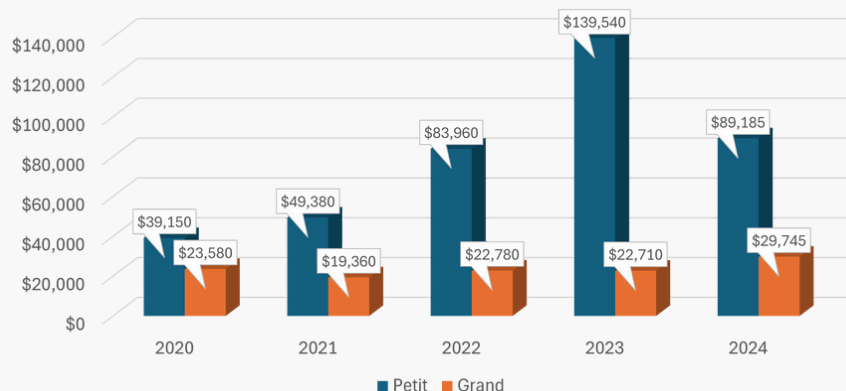
The Grand Jury system continues to operate as an everyday system. Grand Jurors generally serve one-half day, every day, for two weeks. Grand jurors are paid \$15.00 per day.

# JURY COMMISSION

A total of \$118,930 was expended during 2024 for the payment of both petit (trial) and grand jurors. The monthly expenditures were as follows:

Month	Petit	Grand
January	\$3,280.00	\$1,580.00
February	\$8,960.00	\$1,700.00
March	\$8,620.00	\$2,340.00
April	\$5,920.00	\$1,880.00
May	\$12,965.00	\$2,910.00
June	\$7,125.00	\$2,595.00
July	\$11,985.00	\$3,270.00
August	\$6,550.00	\$2,820.00
September	\$8,590.00	\$2,655.00
October	\$6,070.00	\$3,165.00
November	\$4,640.00	\$2,505.00
December	\$4,480.00	\$2,325.00
<b>2024 Total</b>	<b>\$89,185.00</b>	<b>\$29,745.00</b>

## 5-Year Comparison



---

# JURY FEE DONATION PROGRAM

The Court has continued to authorize the Jury Commission to operate a program to accept the donation of all or part of the juror's daily fee, with the funds collected being deposited into the Administration of Justice fund. The money collected is used for the benefit of the jurors. A portion of this funding is used to provide free coffee and snack service to jurors while they are in the Jury Assembly Room. During 2024, a total of \$3,482.50 was collected in donations and \$3,593.19 was expended.



Donated

**\$3,482.50**



Expended

**\$3,593.19**

The Court has intentionally taken a very low-key approach to the project to avoid any sense that the jurors are being pressured to donate. The jurors have been very generous in their consideration of this program to cover costs that directly benefit the citizens who serve as jurors. This account has allowed the Jury Commission to continue offering various items to enhance juror comfort during their time at the Court.





# TREATMENT COURT

Judge Ian B. English  
Adult Treatment Court Judge



Nikki Kolasinski  
Adult Treatment Court Coordinator



# ADULT TREATMENT COURT SPECIALIZED DOCKET

The Court continues to have a very effective specialized docket program. In 2024, under the leadership of Presiding Judge Ian B. English -- the docket saw its official third recertification from the Supreme Court of Ohio. This certification is in effect until December 31, 2026.

In coordination with state and federal initiatives, the Adult Treatment Court received grant funding from four different sources for the year 2024. These funds assist with programming needs; recovery services and additional treatment services to participants; and assist with the overall costs of Adult Treatment Court.

**OHIO ADULT DRUG & VETERAN  
TREATMENT COURTS SPECIAL  
FUNDING OPPORTUNITY PROJECT  
– TECHNOLOGY AWARD,  
SUPREME COURT OF OHIO**

**\$100,000**

**SPECIALIZED DOCKETS SUBSIDY  
PROJECT FROM THE OHIO MENTAL  
HEALTH & ADDICTION SERVICES  
BOARD**

**\$55,000**

**ADDICTION TREATMENT PROJECT  
FROM THE OHIO MENTAL HEALTH &  
ADDICTION SERVICES BOARD**

**RECOVERY  
SUPPORT  
SERVICES FUND: \$214,109**

**ADMINISTRATIVE  
EXPENSE FUND: \$10,177**

**FEDERAL BUREAU OF JUSTICE  
ASSISTANCE GRANT AWARD  
ENHANCEMENT OF THE LUCAS  
COUNTY TREATMENT COURT**

**PER YEAR \$169,583  
(TOTAL FOR 4 YEARS: \$678,332)**

**COMBINED REVENUE RECEIVED TO  
ASSIST ADULT TREATMENT COURT  
FOR 2024**

**\$548,869**

# ADULT TREATMENT COURT SPECIALIZED DOCKET

## 2024 Referrals to the Adult Treatment Court

Referrals to Treatment Court	95
Successful Graduations from Treatment Court	20
Active Participants as of 12/31/2024	73

## Enhancements to the Adult Treatment Court Program

The Adult Treatment Court Specialized Docket saw the addition of Lucas County Common Pleas Court Security/Law Enforcement as members of the Treatment Team. These officers act in a capacity of community policing with, in the field, checks of the participants in the program.

<b>Law Enforcement Field Visits</b>	204
<b>Treatment Court Arrests</b>	4

Through cooperative efforts with the Lucas County Adult Probation Department - Treatment Court participants also saw the addition of weekend drug testing. Drug testing follows a true random model that assists with participant accountability.

It is through the supportive efforts of the Lucas County Treatment Court that recidivism is lessened and the savings to the Lucas County taxpayers is in excess of \$7.9 million dollars since 2016.

# MAGISTRATE'S DEPARTMENT

Gretchen Weston & John Wilmore  
Magistrates



Dawn Wood  
Case Manager

Jessica Kozak  
Case Manager



---

# MAGISTRATE'S DEPARTMENT

The Magistrate's Department is composed of two General Division Magistrates, John Wilmore and Gretchen Weston. Magistrates Wilmore and Weston are supported by Case Manager Dawn Wood and Case Manager Jessica Kozak. In addition to supporting Magistrate Wilmore and Magistrate Weston, Case Manager Wood also oversees the retention of evidence for the Court.

## Three Primary Purposes:

1

Overseeing and adjudicating Civil Stalking Protection Order Petitions.

2

Mediating civil cases of all kinds, with a focus on personal injury, real estate disputes, mortgage foreclosures, and tax foreclosures.

3

Supporting the Lucas County Adult Treatment Court and providing additional support to the Lucas County General Division Judges as needed, such as pre-trial coverage and Ohio Civil Rule 55 hearings.



# MAGISTRATE'S DEPARTMENT



In late 2023 and early 2024, the Magistrate's Department relocated from the Family Court Building to a re-designed and updated space on the First Floor of the Lucas County Common Pleas Courthouse.



The construction of a hearing room, alongside two multi-purpose rooms, has made it possible for Magistrate Wilmore and Magistrate Weston to conduct in-person and zoom mediations simultaneously, or alternatively to hold a Civil Stalking Protection Order Hearing while also conducting mediations.



Previously, the combination space of a hearing room/mediation room made it difficult, if not impossible, for a mediation to take place at the same time as a protection order hearing.



---

# MAGISTRATE'S DEPARTMENT

**700**

**CSPO CASES**

**251**

**GENERAL CIVIL  
MEDIATIONS**

**127**

**FORECLOSURE  
MEDIATIONS**

**\$115.00**

**INCLUDED IN  
CIVIL FILING FEE**

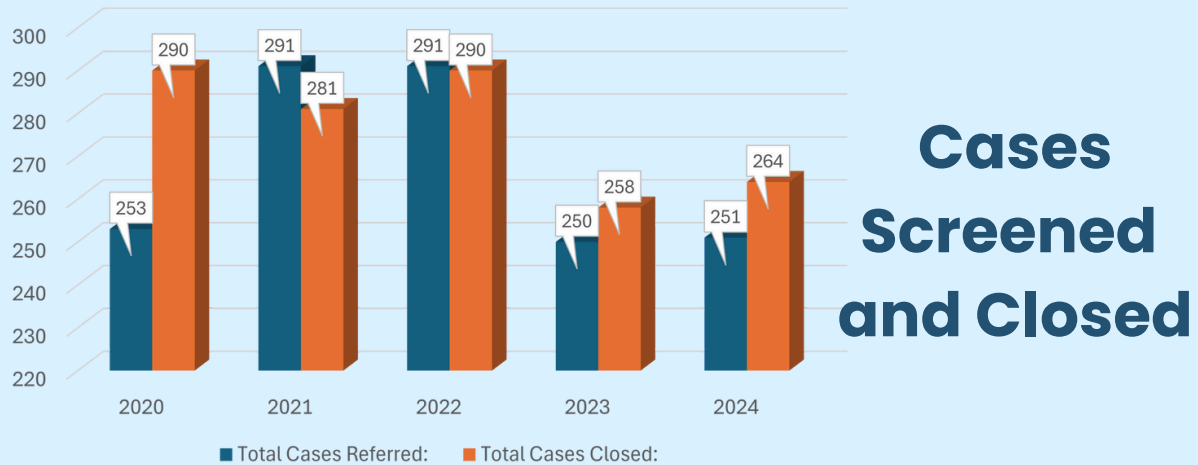
In 2024, the Magistrate's Department presided over 700 Civil Stalking Protection Order cases, 251 general civil mediations, and 127 foreclosure mediations.

Our mediation program continues to be very effective, and cases can be referred to the program by Judges, Attorneys, or Litigants.

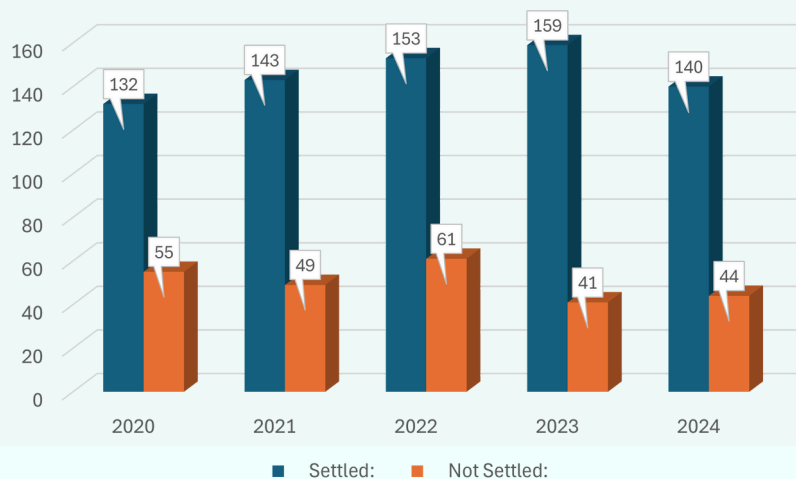
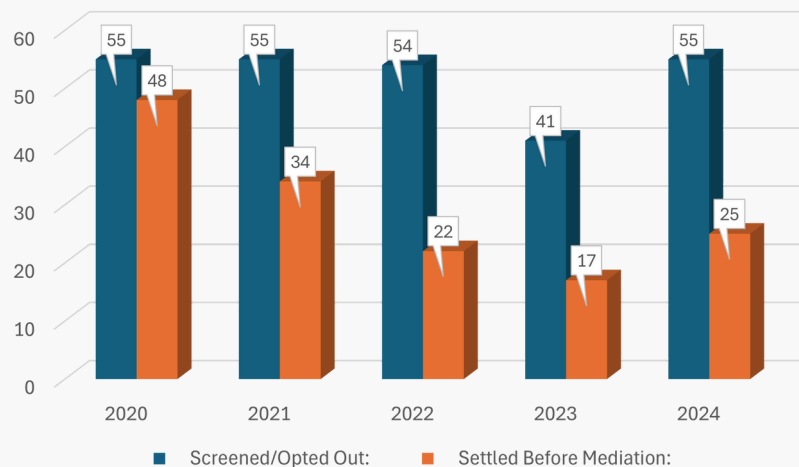
There is no restriction to the monetary value of cases that may be referred.

Funding for the mediation program comes from court filing fees.

# CIVIL MEDIATION

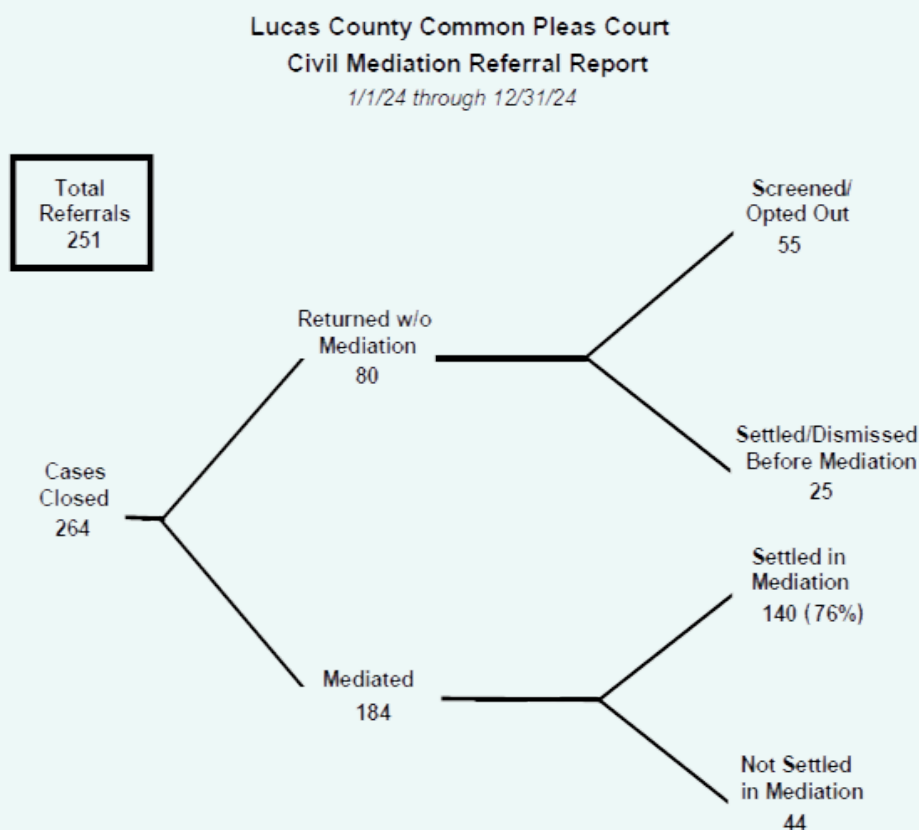


## Cases Returned Without Mediation



## Cases Mediated

# CIVIL MEDIATION



## Civil Mediation Program Year End Data

### **Cases closed in 2024:** 264

Cases closed that were referred in 2024: 217

Cases closed that were referred in 2023: 47

### **Cases pending on 12/31/2024:** 34

Cases pending that were referred in 2024: 34

Cases pending that were referred in 2023: 0

Cases pending where mediation not yet scheduled: 6

Cases pending where mediation is scheduled: 20

Cases pending where one mediation held and case still pending: 8



# CIVIL STALKING PROTECTION ORDERS

## 2024 CSPO Dispositions

<b>CPO Dismissed/Case Closed</b>	102
<b>CPO Granted/Exp Less Than 1 Year</b>	1
<b>CPO Granted/Exp 1 year</b>	36
<b>CPO Granted/Exp 2 years</b>	22
<b>CPO Granted/Exp 3 years</b>	11
<b>CPO Granted/Exp 4 years</b>	1
<b>CPO Granted/Exp 5 years</b>	58
<b>CPO Withdrawn/Case Closed</b>	21
<b>Ex Parte Denied/Case Closed</b>	347
<b>Full Hearing Denied/Case Closed</b>	70
<b>No Contact Ordered/Exp 1 Year</b>	4
<b>No Contact Ordered/Exp 2 Years</b>	4
<b>No Contact Ordered/Exp 3 Years</b>	1
<b>Pending</b>	22
<b>Total</b>	<b>700</b>

# CIVIL STALKING PROTECTION ORDERS

## CSPOs Filed Each Month

Month	2024	2023	2022	2021	2020
January	31	68	39	24	41
February	55	49	38	27	40
March	47	46	58	28	23
April	65	43	37	43	10
May	63	69	65	55	14
June	73	61	63	54	39
July	62	58	53	52	58
August	82	64	72	48	51
September	50	59	54	61	49
October	56	60	53	58	41
November	59	50	45	52	28
December	57	49	43	51	24
<b>Total</b>	<b>700</b>	<b>676</b>	<b>620</b>	<b>553</b>	<b>418</b>

---

# COURT DEPUTIES

Rick Schnoor  
Chief of Court Deputies





# OVERVIEW

This past year has brought many changes in the Office of Court Deputies. From a new scheduling format to updated policies and procedures, the Common Pleas Court Deputies are striving to be a department that sets a standard of excellence while upholding our motto of “Protecting Justice”.

In 2024 the employee’s serving in the Office of Court Deputies have made the following improvements to our operations:

- ✓ Twenty-three new policies and procedures were issued covering the essential duties of our operations.
- ✓ Implementation of the NORIS Report Wise system allowing court deputies to file police reports documenting arrests and reporting on criminal and non-criminal incidents occurring within court operations.
- ✓ New uniform program and new department insignias.
- ✓ A new straight 7-hour schedule that increases available manpower during peak times.
- ✓ Implementation of the Mobile Unit to specialize in prisoner transport, responding to emergencies at off-site locations, investigations, and community policing support for the Treatment Court.
- ✓ New training agreement with Owens Community College giving deputies access to over 56 different available law enforcement courses including courses that fulfill all 24 hours of required OPOTA CPT training.
- ✓ Training officers were certified to teach Taser, First Aid/CPR, Field Training, and De-Escalation.
- ✓ All supervisors and deputies assigned to the Mobile Unit were trained and qualified on the AR-15 weapon system.



# TRAINING

## 1144 Hours

**In-Service Training Completed in 2024**

**BASIC LIFE  
SUPPORT, CPR  
AND AED**

**STATE REQUIRED  
CONTINUING  
PROFESSIONAL  
TRAINING (24 HOURS  
PER DEPUTY)**

**TASER  
QUALIFICATION**

**AR-15 RIFLE  
TRAINING  
COURSE**

**CRISIS  
INTERVENTION  
TEAM (CIT)**

**DE-ESCALATION  
TRAINER  
PROGRAM**

**LUCAS COUNTY  
LEADS  
TRAINING**

**LUCAS COUNTY  
SHERIFF'S OFFICE  
HANDCUFFING AND  
CROWD CONTROL  
COURSES**

# REPORTS

## Office of Court Deputies 2024 Criminal and Non-Criminal Reports

<b>Assist Fire</b>	1
<b>Citation Issued</b>	1
<b>Civil Matter</b>	1
<b>Complaint</b>	2
<b>Found Propoerty</b>	2
<b>Fugitive Warrant</b>	1
<b>General Information</b>	14
<b>Injury to Officer</b>	1
<b>Investigation: Drug Related</b>	1
<b>Medical</b>	8
<b>Menacing</b>	1
<b>Miscellaneous</b>	13
<b>Missing/Runaway Juvenile</b>	1
<b>Warning Issued</b>	1
<b>Warrant Arrest</b>	208
<b>Total</b>	<b>256</b>

# REPORTS

## Screening Services / CPO Services

<b>Individuals Scanned Courthouse (Erie)*</b>	30,314
<b>Individuals Scanned Drug Testing</b>	44,721
<b>Individuals Scanned Court Services</b>	52,035
<b>Bags Scanned</b>	28,371
<b>CPO Hearings Assigned</b>	257

## Mobile Unit

<b>EM Equipment Retrieved</b>	37
<b>Warrant Arrests (Fugitives)</b>	10
<b>Prisoner Transports</b>	147

## Treatment Court

<b>Visits</b>	204
---------------	-----

# HONORING OUR RETIREEES

We extend our deepest appreciation to the following employees who retired in 2024. Each of them leaves behind a legacy of service, dedication, and professionalism that has helped shape our organization. We thank them for their years of commitment and wish them health, happiness, and fulfillment in retirement.

**Brigid Matthews – Civil Bailiff**  
**5 Years of Service**

**Michael Silverstein – Staff Attorney**  
**10 Years of Service**

**Cindee Weaver – Pretrial Assessment Officer**  
**31 Years of Service**

Thank you to each of our retirees for their extraordinary service. Your contributions will be long remembered and deeply appreciated.





# THANK YOU



700 Adams Street Toledo, OH 43604



(419) 213-4777



[www.lucascountycourtcommonpleas.com](http://www.lucascountycourtcommonpleas.com)